

**HELMSLEY TOWN COUNCIL**  
**MINUTES of the monthly meeting held in the National Park Meeting Room**  
**on Monday 16 December 2013 at 6:30pm**

**Councillors Present** Councillors C Parkin (Chairman), J Duncombe, C Swift, D Paton, P Pearce and M Vander Weyer.

**Also Present** County Councillor V Arnold, Mr J Buffoni (Town Hall Committee Chairman), about 30 members of the public (all bar 6 left after Mr Buffoni had finished), Mrs D Farley (Town Clerk) and Ms V Ellis (Assistant Clerk).

Mr J Buffoni, Chairman of the Town Hall Trustees<sup>1</sup>, addressed the council about the management and governance of the Town Hall, its finances and community grants, the library lease, the search for prospective tenants, current proposals and the intended review and working with Community Matters.

Mr Buffoni answered questions from councillors and members of the public and was thanked for his attendance by Councillor Chris Parkin (Chairman of the Council).

**Part One – opening business**

**Apologies**

1 Apologies for absence were received from Councillor Barker and were approved.

**Code of Conduct**

2 There were no declarations of interest.

**Public Comments**

3 There were no public comments during the meeting.

**Minutes**

4 The council resolved to agree the minutes of the meeting held on the 25<sup>th</sup> November 2013 and they were signed.

**Part Two – For Information**

**5 Exchange of Information and items for next agenda**

**a) Chairman's Report**

I. Work to start in January on the Recreation Club. RDC may give a grant of £6,800 next year.

**b) Councillor Vander Weyer** Magna Carta. Various groups and bodies have offered support. Lottery grant applied for by central team.

**c) Clerk's Report**

I. NYCC – Helmsley Bridge repairs have been delayed until January 2014.

II. Christmas Tree lights switch on.

III. St Catherine's Hospice – letter of thanks received. Service raised £3,000.

IV. War Memorial. Two quotes are being obtained for the inscription on the War Memorial.

V. The Ryedale Trail – request for assistance and notes of meeting circulated.

VI. YLCA White Rose December edition – circulated.

VII. Linkfoot Lane planning application update – NYMNPAs Planning Committee 12 December 2013.

VIII. DMMO Application RYE/2012/04/DMMO Bridge Street/Pottergate path. To be noted at Ryedale Area Committee on 11<sup>th</sup> December that a report will be presented to Planning and Regulatory Functions Sub-Committee on 7 March 2013 concerned the DMMO – Opposed Public Footpath 24.45/16 Helmsley, Ryedale. Modification Order 2013.

IX. Ryedale Five Towns - November – minutes circulated (verbal report given last meeting).

**d) Caretaker's work**

The clerk gave a verbal report on his work.

<sup>1</sup> Please note, the Town Hall is a registered Charity, number 523360. Helmsley Town Council does not own or manage the Town Hall, nor is it a trustee. A councillor may be appointed to the trustees as a representative of the council.

**6 Planning**  
**To receive information.**

No results were received.

**7 Meetings**  
**To receive reports on the following meetings.**

None attended.

**8 Finance and Governance**

- a) The council noted that Councillors Audit for September to November inclusive due to be undertaken on the 16<sup>th</sup> December 2013 was postponed until January.  
 b) The council received the running budget to the 30 November 2013.  
 c) The council received the bank reconciliation to the 30 November 2013.

**Part Three – for determination**

**9 Planning**

**The council considered the following applications.**

**a) Application No. 13/01265/FUL Applicant M B and J Goodwin**

**Description** Change of use and alteration of offices (Use Class B1) to retail use (Use Class A1) on the ground and first floors and to a one bedroom flat on the second floor to include retention of a first and second floor office suite, erection of single storey rear extension and external metal spiral fire escape to second floor with first floor balustraded platform.

**Location** 2-4 Bondgate, Helmsley YO62 5BR

**Decision: No objection but the council has concerns about the access which is used by Co-op delivery lorries.**

**b) Application No 13/01266/LBC Applicant M B and J Goodwin**

**Description** Conversion and alteration of offices to retail use on the ground and first floors and to a one bedroom flat on the second floor to include retention of a first and second floor office suite, erection of single storey rear extension and external metal spiral fire escape to second floor with first floor balustrade platform and internal alteration to include new stair between first and second floor. **Location** 2-4 Bondgate, Helmsley.

**Decision: No objection but the council has concerns about the access which is used by Co-op delivery lorries.**

**c) Application No 13/01364/73A Applicant Mrs E Burdon**

**Description** Variation of Condition 12 of approval 12/00264/FUL dated 27.06.2012 to state 'The development hereby permitted shall be carried out in accordance with the following approved plan(s): Drawing no.968\_AR50\_06\_' substitution of plan – increase in height of dwelling and alterations to windows and door.

**Location** Longhouse, Pottergate, Helmsley YO62 5BY.

**Decision: The council reiterates its objection. It considers it to be over-development of very crowded backland. Also the 'urban blockhouse' design is not in keeping with the town. Neither the plan or the aerial photographs show houses already built. The access is used by 17 houses and the Old Meeting House Arts Centre. It is not clear from the plans what the new height is and the council would like details please. No objection to the extra windows.**

**10 Meetings and Representatives**

The council appointed Councillor C Swift as the representative of the council to the Town Hall Trustees.

**11 Policies**

The council agreed the revised Standing Orders.

## 12 Finance

- a) The council agreed a budget of £300 for additional Christmas Tree lights.
- b) Consideration of the draft budget was deferred.
- c) No deposit was required for the shed so this item was withdrawn.
- d) The council agreed the following payments and the cheques were signed.

101174	K Sanderson	Helmsley Archive	£20.90
101175	Acorn Lighting Services	Streetlight repairs	£139.87
101176	D Farley	Salary	£1,028.45
101177	V Ellis	Salary	£396.15
101178	J Teasdale	Salary	£200.00
101179	HMRC	Tax and NI	£258.88
		<b>TOTAL</b>	<b>£2,044.25</b>

**Chairman**

**Date**