

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room
on Monday 27th October 2014 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the meeting held on Monday 29th September 2014 and the Planning Meeting held on Thursday 9 October 2014.

Part Two – For Information

5 Exchange of Information and items for next agenda

a) Chairman's Report

- I. Update on Helmsley Recreation Charity.
- II. Helmsley Town Council Newsletter.
- III. Complaints received about the use of the Black Swan Car Park referred to Richard Marr, NYCC Highways and RDC. Responses received from both.

b) Councillor Vander Weyer

- I. Magna Carta.
- II. NYCC Libraries Consultation 3rd November to 8th February 2015.

c) Clerk's Report

- I. RDC have installed one of the defibrillator donated by the Yorkshire Ambulance Trust on the outside of RDC's Borogate Toilets. Installation cost covered by £250 grant from Rural Action Yorkshire.
- II. Other information: email about addressing the council about Galtres Festival from a trader, NYCC have contacted NEDL about one of the Carlton streetlights which has an electrical fault and also about Streetlight No. 48 - Eastgate, NYCC Highways will not wait any longer for the defective surface to be repaired on High Street and will repaint the yellow and white lines, compliments have been received about the way the trees have been shaped on High Street and also on Mr Rabjohn's work on the arch of trees leading up to the church door. The Assistant Clerk has completed the Law & Procedures module of ILCA.
- III. Documents received and sent to councillors – NYCC update on local bus contracts, via NYCC - *Research on Rural Libraries*, YLCA White Rose update 10 October, Rural Action Yorkshire October newsletter, Ryedale Safer Neighbourhood September figures, LEADER Executive membership opportunity, NYCC Email and link to Draft 'Care and Support Where I Live' Strategy Consultation, and Notes on Ryedale Town and Country Trails Meeting 30th September.

6 Planning

To receive the following result

- a) Application No.** 14/00885/HOUSE **Applicant** Ms Valerie Cocks **Decision** Approval
Proposal Erection of single storey rear extension following demolition of existing conservatory at 22 Bondgate, Helmsley, York YO62 5BR

7 Meetings

To receive reports on the following meetings.

- a)** YLCA at RDC 7th October 2014. The clerk.
- b)** Community and Police at Helmsley on 13th October. Councillor Marsden.
- c)** Parish Liaison at RDC on 22nd October at 7pm.

8 Finance, Audit and Governance

- a)** To receive the Bank Reconciliation to the 30th September 2014.
- b)** To receive the Running Budget to the date the agenda was issued.

Part Three – for determination

9 **Planning Applications and Tree Preservation Order consultations**

To consider the following:

- a) **Application No.** NYM/2014/0654/CU Retrospective **Applicant** Mr R Craig
Proposal Change of use of railway carriage from commercial store/office to form holiday accommodation **Address** Genevieve, 1 Bondgate, Helmsley, York.
- b) **Application No.** NYM/2014/0639/CU **Applicant** The Helmsley Estate.
Address Park Plain, Duncombe Park, Helmsley
Proposal Change of use of land from agricultural to a mixed use to include use of land for events open to the general public.
- c) Town and Country Planning Act 1990. North York Moors National Park Authority.
Elmslac Road and east of the John Atkinson Memorial Playing Fields, Helmsley
Tree Preservation Order 2014/3 – on seven trees.
- d) Town and Country Planning Act 1990. North York Moors National Park Authority.
Land at Swanland Road, Helmsley **Tree Preservation Order 2014/4 – on six trees.**

10 **Churchyard**

- a) To receive a report of the site meeting on the 9th October and to agree future arrangements for the wildlife area and the churchyard.
- b) To consider appointing two councillors to attend regular site management meetings at the churchyard with the churchwarden(s) and the vicar.

11 **Cemetery**

- a) To receive comments on the consultation and to consider updating the cemetery rules and revising some of the fees.
- b) To consider having sheep grazing in the old cemetery.

12 **Streetlighting**

To consider quotations for an electrical inspection for all the council's streetlights except those installed this July.

13 **Street Naming**

To consider the proposed name Linkfoot Close for the housing development immediately north of Linkfoot Lane.

14 **Verges**

- a) To consider NYCC's map showing who is responsible for which verges in Helmsley.
- b) To consider the council's policy on looking after verges which are not the responsibility of NYCC and for which either an owner or responsible authority has or has not been identified.
- c) To decide on the specifications for the quotations or tenders for verge cutting.

15 **Trees**

- a) To note that MJ Young consulted the NYMNP tree officer when working on the trees on High Street and it was agreed that they didn't require pollarding and have a good shape. The fee agreed with the council was reduced accordingly from £500 to £225.
- b) To consider quotations for work to, or to fell, trees 189, 195, 196, 200 and to fell tree 194.
- c) To note that the tree survey showed that most of the trees that the council has received complaints about do not require any work and that letters will be written to the residents.

16 **Meetings**

To consider attendance at the following meeting:

Ryedale Five Towns Meeting at Norton-on-Derwent Town Council Chamber on Tuesday 4th November at 7pm.

17 **Finance**

To approve the clerk's decision to authorise expenditure on the following trees (a-e):

- a) **Old Cemetery and Ryedale Close:** £110 plus VAT on aerial survey and the use of decay detection equipment on 2 trees (103 and 194) as per para 2.3 of the arboricultural report by Elliott Consultancy.

- b) Old Cemetery:** £712 to fell a maple (102) and to crown lift a beech tree (143) by Bayes Tree Services. They included the work to low and medium priority trees 112 and 138 in this quote (should have been separate) so said work will be done.
- c) Churchyard:** £250 to fell a birch tree in the churchyard to remove the stump and as much infected root as possible, by MJ Young Tree Services.
- d)** £100 plus VAT for an arboricultural survey of the churchyard by Elliott Consultancy Ltd.
- e)** £300 plus VAT for an arboricultural survey for Helmsley Recreation Charity's land by Elliott Consultancy Ltd.
- f)** To consider a grant request from Helmsley Town Hall Trustees for £1,000 for Christmas Lights and a Tree which the council agreed to budget for at its meeting on the 28th July 2014, minute 13.
- g)** To consider a grant request from Ryedale Citizens Advice Bureau.
- h)** To agree payments and to sign cheques.

Signed

Date 21st October 2014