

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room
on Monday 15th December at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the meeting held on Monday 24th November 2014.

Part Two – Council

5 Staffing matters

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Please note: this does not apply during the decision making part of 5a.

- a) To consider implementing the National Salary Award – the Revised National Joint Council for Local Government Services (NJC) new pay scales and non-consolidated (one-off) payments as per the YLCA/SLCC document emailed on the 28th November 2014.
- b) To consider setting up a Staffing Working Group and to arrange a meeting in order to report to council on the 26th January 2015.

6 Co-option

To consider the applications for co-option to the council and to co-opt a councillor.

7 Declaration of Acceptance of Office of Councillor

To receive the Declaration of Acceptance of Office from the successful applicant if present.

Part Three – For Information

8 Exchange of Information and items for next agenda

a) Chairman's Report

- I. Update on Helmsley Recreation Charity.
- II. Streetlighting – walkabout with Mr P Gilmore of NYCC on Tuesday 2nd December 2014.
- III. Closure of NatWest Bank in Helmsley.

b) Councillor Vander Weyer

- I. Magna Carta.

c) Clerk's Report

- I. A resident has requested that a new access is made to the new Cemetery from Sportsfield path, Warwick Place, and that the seats are raised a higher than normal for the less able to use easily.
- II. Streetlights with electrical faults awaiting repair by Northern Powergrid (NP): Eastgate (48), Stone Garth (66) and Borogate (4). Mr Gilmore of NYCC is dealing with (NP) on the council's behalf.
- III. Faint 'No Parking' markings on Buckingham square. NYCC response 4/12/14. A 'works order has been raised' but no end date has been scheduled.
- IV. Water on Pottergate by the dropped kerb. Update awaited.
- V. A Freedom of Information Request received on the 26th November with 8 questions about air conditioning on the council's property was responded to on the 2nd December 2014.
- VI. The Ryedale Citizens Advice Bureau has written to thank the council for the recent grant.
- VII. NYCC Temporary Road Closure 'Swan Lane' for 5 weeks during 05/01/15 to 13/03/15 for roof works.
- VIII. Documents received and sent to councillors: General Incidents, Road Traffic Collision and Crime statistics for November, link to the Fracking Presentation by NYCC's Head of Planning on the NYCC website - the Ecology and Geology Page.
- IX. Candidates and Agents Briefing for those standing in the Parish elections in Ryedale on Monday 2nd February from 5:30pm to 8pm in the Council Chamber at Ryedale District Council.

9 Planning: To receive decision notices and information

- a) **NYM/2014/0660/FL** An Article 4 Direction was made on the 2nd December 2014 which removed permitted development rights for the former forge and anti-tank wall.
- b) **14/01122/HOUSE** - 1 Pottergate, Helmsley. Response from RDC following the council's response to the consultation. '...discussions took place with the agent and a revised plan omitting the stone piers and railings has been submitted.' (circulated)
- c) **Application No.** 14/00839/HOUSE **Applicant** Miss S Race **Decision** Approved
Erection of external flue to gable end at 8 Storey Close, Helmsley YO62 5DP.

10 Meetings and Training: To receive reports

Streetlights – see chairman's report.

11 Finance, Audit and Governance

- a) To receive the Bank Reconciliation to the 30th November 2014.
- b) To receive the Running Budget to the date the agenda was issued.

Part Four – for determination

12 Planning Applications and Tree Preservation Order

- a) **Application No.** NYM/2014/0759/CU **Applicant** Miss R Harrison
Proposal Change of use to form café and ancillary shop(Use Classes A3 and A1)to include the sale of hot food and evening opening. **Address** 2 & 3 Borogate, Helmsley YO62 5BN
- b) **Application No.** NYM/2014/0776/FUL **Applicant** Northern Powergrid
Proposal Rebuilding of 11,000 volt overhead line with associated wooden poles (approx. length 6.4km) **Address** Rievaulx Bridge to Linkfoot Lane, Helmsley.
- c) **Application No.** 14/01228/House **Applicant** Mr and Mrs Sinclair
Proposal Replacement of 10 no. timber windows with double glazed PVCU windows (5 no. sliding sash and 5 no. casement). **Address** Buckle Yeat, Pottergate, Helmsley YO62 5BY
- d) **Application No.** 14/01271/73A **Applicant** Planactive Ltd (Mr Ritchie Hirst)
Proposal Variation of Condition 10 of approval 12/00366/FUL to allow replacement of drawings nos. 200_10, 200_10C and 200_11 by drawing nos. PL26 previously approved Site Layout, PL25 previously approved Bungalow Plan and Elevations, PL01 Existing and Proposed Plans and Elevations and PL03 Proposed Elevations-amendments to design of Police House. **Address** 35 Ashdale Road, Helmsley, York YO62 5DE
- e) Town and Country Planning Act 1990. North York Moors National Park Authority. Elmslac Road and east of the John Atkinson Memorial Playing Fields, Helmsley Tree Preservation Order 2014/3 – on seven trees. T4,T5,T6 and T7 were on wrong side of boundary so the National Park has corrected the error and is reapplying for the TPO.

13 Verges

- a) To decide on the specifications, cost for maps & postage, and the deadline for the tenders.
- b) To arrange for the clerk/RFO to open the tenders in the presence of at least two councillors.

14 Meetings and Training. To consider attendance at the following meetings: None

To consider purchasing from the YLCA 10 copies of the 4th edition of The Good Councillors Guide for councillors elected in May 2015 at a cost of £23 including postage.

15 Streetlights Report by NYCC

To consider the report and to agree a work plan. (not received when agenda issued)

16 Finance

- a) To consider the quotations for the work to trees in the Churchyard and at the Recreation Ground as per the report by Elliott Consultancy.
- b) To agree the report from the Councillors' Audit for September to November 2014 that was undertaken by two Councillors on the 15/12/14 in accordance with the Checklist (available on policies page of website).
- c) To consider the draft budget for 1 April 2015 - 31 March 2016 (to be agreed at the January 2015 meeting when the precept is agreed).
- d) To agree payments and to sign cheques.

Signed

Date