

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room
on Monday 23rd February 2015 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the ordinary meeting held on the 26th January 2015.

Part Two – For Information

5 Exchange of Information and items for next agenda

- a) Chairman's Report**
- I. Update on Helmsley Recreation Charity.
 - II. Helmsley banks update – response from RBS re closure of NatWest.
 - III. Entrance to town signage.
- b) Councillor Vander Weyer**
- I. Magna Carta.
 - II. Helmsley Archaeological and Historical Society. "Helmsley's Baron and the Magna Carta: The role of Robert de Ros in English history and the significance of Magna Carta today". Talk by Martin Vander Weyer on Friday 20th March at 7:30pm, National Park, Helmsley, Committee Room.
- c) Clerk's Report**
- I. NYCC are replacing their low pressure sodium (yellow) lights in Castle Court with new LED units.
 - II. RDC did not grit Elm Green, Elmslac Close and Warwick Place pavements on at least one occasion in January for Yorkshire Housing (YH) as RDC used out-of-date lists which showed those pavements as Priority 3, i.e. on request by YH only.
 - III. NYCC Helmsley Car Parking Review due during 2014-2015 financial year. Update requested.
 - IV. TPO 2014/2 re Linkfoot Lane and TPO 2014/4 re Swanland Road.
 - V. Helmsley/Kirkbymoorside CAP Group meeting will be on Monday 30th March at 7.15pm – Methodist School Room, Piercy End, Kirkbymoorside.
 - VI. PC Andy Marsden has taken over responsibility for Helmsley area following PC Steve Leach's move to the Malton area.
 - VII. Dog bags (full) being thrown into Helmsley Town Council's wood at the northern end of Riccal Drive – reported to the RDC Dog Warden. Cleared up by a volunteer.
 - VIII. Documents received and sent to councillors: Complaint from resident about car speeds on Bondgate and the white lines at the mini-roundabout corner (also sent to Highways), Northern Ryedale Transport Group Agenda 10 Feb meeting and November minutes, People and Places Partnership (re Action for Market Towns), footpath orders confirmed – Ryedale Close – Monk Holme Wood – Reagarth Farm, copies of emails between a resident and the National Park about the Old Forge, NYCC – Helmsley Parish Salt Bins/Grit Piles - all existing will be maintained by NYCC, Ryedale Crime etc Statistics January 2015, Tour de Yorkshire roadshows for businesses, Ryedale's Market Towns leaflet 2015 - www.visitryedale.co.uk and Love Your Market Week in May, Rural Action Yorkshire - Winter Weather Roadshow, 11th March at Kirkbymoorside, NYCC info re Commons Act 2006, NYCC highways requests for waiting restrictions, and RDC Parish and Town Council Election Information

6 Planning: To receive decision notices

- a) Application No. Applicant Decision
Proposal Address**

7 Meetings and Training: To receive reports

Western Area Parish Forum 19th February 2015. Councillor Fairburn.

8 Finance, Audit and Governance

- a) To receive the Bank Reconciliation to the 31 January 2015.**
b) To receive the Running Budget to the 31 January 2015 and to the agenda issue date.

Part Three – for determination

9 Planning and Tree Applications

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| a) Application No. 15/00047/CAT
Proposal To fell and remove 1 Leylandii | Applicant The Helmsley Estate
Address 20 Bondgate, Helmsley, YO62 5BR |
| b) Application No. NYM/2015/0066/FL
Proposal Increase in width of dropped kerb. | Applicant Mrs D Davenport
Address 13 Carlton Road, Helmsley |

10 Helmsley – litter and dog fouling

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| a) To discuss litter in Helmsley, particularly along the A170 verges, and the offer of help from a resident to organise a community litter pick. |
| b) To discuss dog fouling in Helmsley and the inappropriate disposal of used dog bags. |

11 Cemetery

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| a) To consider management of the yew trees with regard to grazing sheep in the cemetery. |
| b) To consider a request from R W Atkinson Ltd to continue erecting memorials without the BRAMM licence as no course is run until there are enough applicants. Fitting details will be provided by Mr Atkinson. |

12 Streetlights electrical report

To receive the report, to note that the clerk has asked NYCC to contact Northern Electric about some of the faults and to consider further action.
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13 Consultations: To consider responses to the following:

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| a) NYCC Helmsley Car parking review. (awaiting information from NYCC) |
| b) The Planning Inspectorate Examination into the soundness of the Helmsley Plan – Policy H3 Affordable Housing Provision (submissions deadline 17 th March 2015). |
| c) North Yorkshire Volunteering Strategy. |

14 Meetings, Representatives and Training – to appoint or confirm attendees.

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| a) YLCA Ryedale Branch – date 24 th February 2015 at RDC at 7:00pm. Councillor Duncombe. |
| b) Ryedale Five Towns 10 th March at Pickering Town Hall at 7:00pm. |
| c) Helmsley/ Kirkbymoorside Community and Police Group (CAP) Mon 30 th March 7.15pm, Methodist School Room, Kirkbymoorside. (HTC meeting night – apologies sent). |
| d) SLCC Training day, Saturday 28 th March at NYMNPA, cost possibly £15. |
| e) Helmsley Town Hall Management Committee. To appoint a representative for one year from the date of their Annual Meeting in April 2015. |

15 Verges

To consider the options for cutting and strimming the grass either side of Borough Beck at the southern end of Castlegate.
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16 Complaints Policy and Asset Register: To review

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| a) The Complaints Policy. |
| b) The Asset Register. |

17 Finance

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| a) To note work commissioned by the clerk under delegated powers: <ul style="list-style-type: none">i) acceptance of a quote of £125 plus VAT for the shed roof repairs – Richard Dent,ii) £510 plus VAT for repair and maintenance work, mostly as per the RoSPA report or caretaker's inspection reports, at the John Atkinson play area – Image Playgrounds. |
| b) To consider a grant request from Friends of Moorsbus towards contingency planning to underwrite the cost of the new summer Moorsbus to Helmsley. |
| c) To agree payments and to sign cheques. |

18 Staffing Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Please note: this does not apply during the decision making by the council.

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| a) To consider the Assistant Clerk's hours. |
| b) To agree the Assistant Clerk's employment contract as discussed during her appointment. (NALC/SLCC Model Contract 2011). |

Signed

Date