

HELMSLEY TOWN COUNCIL

Minutes of the Meeting of Helmsley Town Council held in the National Park Meeting Room on Monday 23rd February 2015 at 6:30pm

Councillors Present Councillors Parkin (Chairman), Boulton, Duncombe, Fairburn, Swift and Vander Weyer.

Also Present County Councillor V Arnold, District Councillor S Arnold, four members of the public, one member of the press, Ms V Ellis (Town Clerk) and Mrs L Pryor (Assistant Clerk).

Part One – opening business

1 Apologies

Apologies were received from Councillor Marsden and the reason for absence was approved.

2 Code of Conduct

Councillor Duncombe declared an interest in Items 5a)iii, Item 9a) and 15.

3 Public Comments

Police Officers from the Safer Neighbourhood Team introduced themselves and informed the meeting about the Community & Police Group meeting in Kirkbymoorside on the 30th March.

4 Minutes

The council resolved to agree and sign the minutes of the ordinary meeting held on the 26th January 2015.

Part Two – For Information

5 Exchange of Information and items for next agenda

a) Chairman's Report

- I. Update on Helmsley Recreation Charity.
- II. Helmsley banks update – response from RBS re closure of NatWest.
- III. Entrance to town signage.

b) Councillor Vander Weyer

- I. Magna Carta.
- II. Helmsley Archaeological and Historical Society. "Helmsley's Baron and the Magna Carta: The role of Robert de Ros in English history and the significance of Magna Carta today". Talk by Martin Vander Weyer on Friday 20th March at 7:30pm, National Park, Helmsley, Committee Room.

c) Clerk's Report

- I. NYCC are replacing their low-pressure sodium (yellow) lights in Castle Court with new LED units.
- II. RDC did not grit Elm Green, Elmslac Close and Warwick Place pavements on at least one occasion in January for Yorkshire Housing (YH) as RDC used out-of-date lists which showed those pavements as Priority 3, i.e. on request by YH only. They are Priority 2.
- III. NYCC Helmsley Car Parking Review due during 2014-2015 financial year. Update requested.
- IV. TPO 2014/2 re Linkfoot Lane and TPO 2014/4 re Swanland Road.
- V. Helmsley/Kirkbymoorside CAP Group meeting will be on Monday 30th March at 7.15pm – Methodist School Room, Piercy End, Kirkbymoorside.
- VI. PC Andy Marsden has taken over responsibility for Helmsley area.
- VII. Dog bags (full) being thrown into Helmsley Town Council's wood on Riccal Drive – reported to the RDC Dog Warden. Cleared up by a volunteer. Council requested the clerk order a dog waste bin.
- VIII. Documents received and sent to councillors: Complaint from resident about car speeds on Bondgate and the white lines at the mini-roundabout corner (also sent to Highways) – NYCC issued an order to the contractor by 18th February, Northern Ryedale Transport Group Agenda 10 Feb meeting and November minutes, People and Places Partnership (re Action for Market Towns), footpath orders confirmed – Ryedale Close – Monk Holme Wood – Reagarth Farm, copies of emails between a resident and the National Park about the Old Forge, NYCC – Helmsley Parish Salt Bins/Grit Piles - all existing will be maintained by NYCC, Ryedale Crime etc Statistics January 2015, Tour de Yorkshire roadshows for businesses, Ryedale's Market Towns leaflet 2015 - www.visitryedale.co.uk and Love Your Market Week in May, Rural Action Yorkshire - Winter Weather Roadshow-11th March at Kirkbymoorside, NYCC info re Commons Act 2006, NYCC highways requests for waiting restrictions, RDC Parish and Town Council Election Information, copy of a resident's objection to the NYM/2014/0808/FL, Yorkshire Derwent Catchment Partnership Survey, information about the maintenance via management fees for the public verges at the Linkfoot Lane development and a similar arrangement is anticipated for the Carlton Road development.

6 Planning: No decision notices were received.

7 Meetings and Training:

Western Area Parish Forum 19th February 2015. Councillor Fairburn gave a verbal report.

8 Finance, Audit and Governance

- a) The council received the Bank Reconciliation to the 31 January 2015.
- b) The council received Running Budget to the 31 January 2015 and to the meeting date.

Part Three – for determination

9 Planning and Tree Applications: The council considered the following applications:

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| a) | Application No. 15/00047/CAT | Applicant The Helmsley Estate |
| | Proposal To fell and remove 1 Leylandii. | Address 20 Bondgate, Helmsley YO62 5BR |
| | Decision: No Comment | |
| b) | Application No. NYM/2015/0066/FL | Applicant Mrs D Davenport |
| | Proposal Increase in width of dropped kerb. | Address 13 Carlton Road, Helmsley |
| | Decision: No Comment | |

10 Helmsley – litter and dog fouling

- a) The council discussed litter in Helmsley, particularly along the A170 verges, and the offer of help from a resident to organise a community litter pick. The council noted that another resident did a lot of litter picking recently. A Community Litter-Pick is to be organized for Sunday 29th March 2015.
- b) The council discussed dog fouling in Helmsley, the inappropriate disposal of used dog bags, the helpful responses by RDC's Dog Warden and the provision of an additional bin on Riccal Drive.

11 Cemetery

- a) The council agreed to cut down the very small yews and fence off the larger yew so that the Old Cemetery could be safely grazed by sheep.
- b) The council agreed to a request from R W Atkinson Ltd to continue erecting memorials without the BRAMM licence as no course is run until there are enough applicants. Mr Atkinson will attend a course at the first opportunity and is to supply written details of how he fits memorials.

12 Streetlights electrical report

The council noted that the clerk had asked for NYCC to contact Northern Powergrid about some of the faults and asked the clerk contact NP directly about 2 of the streetlights.

13 Consultations: The council considered the following:

- a) NYCC Helmsley Car parking review. No information received.
- b) The Planning Inspectorate Examination into the soundness of the Helmsley Plan – Policy H3 Affordable Housing Provision (submissions deadline 17th March 2015). No response. Councillor Vander Weyer to attend the Helmsley Plan Examination.
- c) North Yorkshire Volunteering Strategy. No response.

14 Meetings, Representatives and Training – to appoint or confirm attendees.

- a) YLCA Ryedale Branch – 24th February 2015 at RDC at 7:00pm. Councillor Duncombe and the clerk to attend.
- b) Ryedale Five Towns 10th March at Pickering Town Hall at 7:00pm. Councillor Duncombe and the clerk to attend.
- c) Helmsley/Kirkbymoorside Community and Police Group (CAP) Mon 30th March 7.15pm, Methodist School Room, Kirkbymoorside. (council meeting night – apologies sent).
- d) SLCC Training day, Saturday 28th March at NYMNPA, cost possibly £15. The council resolved that the clerk and assistant clerk could attend.
- e) Helmsley Town Hall Management Committee. The council appointed Councillor Swift as the council's representative for one year from the date of the Management Committee's Annual Meeting in April 2015.

15 Verges

There was no information to add about the options for cutting and strimming the grass either side of Borough Beck at the southern end of Castlegate.

16 Complaints Policy and Asset Register: To review

- a) The council resolved to update the Complaints Policy.
b) The council resolved to defer updating the Asset Register until the March meeting.

17 Finance

- a) The council noted the following work commissioned by the clerk under delegated powers:
i) acceptance of a quote of £125 plus VAT for the shed roof repairs – Richard Dent.
ii) £510 plus VAT for repair and maintenance work, mostly as per the RoSPA report or caretaker's inspection reports, at the John Atkinson play area – Image Playgrounds.
b) The council considered a grant request from Friends of Moorsbus towards contingency planning to underwrite the cost of the new summer Moorsbus to Helmsley. The council supports the Moorsbus scheme in principle and it would consider making a grant but it is unsure about the reference to "underwrite the cost" and requested further information.
c) The council resolved to agree the following payments and the cheques were signed.

Chq. No.	Payee	Details	Net	Vat	Total
101364	Dr P Harris	website hosting services	£49.99	£10.00	£59.99
101365	not issued	not issued	£0.00		£0.00
101366	Acorn Lighting Services Ltd	defects & electrical testing	£1,055.50	£211.10	£1,266.60
101367	Homeworks (Helmsley)	teak oil & cable ties	£15.42	£3.08	£18.50
101368	Bayes Tree Services	tree works Cemetery £250 and Recreation Ground £120	£370.00		£370.00
101369	Image Playgrounds	Recreation Charity playground equipment repair	£510.00	£102.00	£612.00
101370	Keith Sanderson	photographic prints	£15.38	£3.07	£18.45
101371	Ryedale District Council	Market Place litter bin repair	£23.39	£4.68	£28.07
101372	not issued	not issued	£0.00		£0.00
101373	V Ellis	Reimbursement & expenses	£59.47		£59.47
101374	Staff Salaries	Staff Salaries February 2015	£1,478.05		£1,478.05
101377	HMRC	February PAYE and NI	£183.90		£183.90
101378	Richard Dent Services	Shed Roof Repairs	£125.00	£25.00	£150.00
101379	The Topiary Tree	Bouquet for Jane Barker	£25.00		£25.00
101380	JRB Enterprise Ltd	dog bags	£245.00	£49.00	£294.00
		TOTAL	£4,156.10	£407.93	£4,564.03

18 Staffing Matters

No members of the public were present so the Public Bodies (Admission to Meetings) Act 1960 did not apply.

- a) The council resolved to add one hour a week to the Assistant Clerk's hours, bringing it to a total of five hours per week spread over Mondays and Tuesdays.
b) The council resolved to agree and sign the Assistant Clerk's employment contract as discussed during her appointment. (NALC/SLCC Model Contract 2011).

Signed

Date