

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room on Monday 19th December 2016 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and approve reasons for absence.

2 Code of Conduct

To receive declarations of Pecuniary and Non-Pecuniary interests.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the Ordinary Meeting on the 28th November 2016.

Exchange of Information and items for next agenda

5 a) Chairman's Report

b) Documents received and sent to councillors:

- I. RDC Chief Executive, Janet Waggott. Reply to the council about the Helmsley Town Team project. Also there will be six Town Team Officers will be in place from 1 April 2017 (part of the RDC restructure). Anotherby is also a new project.
- II. FOI request about correspondence between the council and INEOS, Cuadrilla & Third Energy in relation to the recent discussions regarding shale gas, fracking, seismic surveys etc.
- III. NYMNP Leader grant programme.
- IV. NYMNP Community Grant programme. Deadline for applications 28th February 2017.
- V. Councillor Rose's written report on s106 consultation event.
- VI. Keepmoat: Eligibility criteria for Extra Care Facility.
- VII. Police Report. Sign up on [North Yorkshire Community Messaging](#). Choose interests, how messages are to be received (phone, email, text message or mobile app), and area.
- VIII. YLCA White Rose Update December edition.
- IX. Libraries Deliver: Ambition for Public Libraries in England 2016-2021.

Part Two – For Determination

6 Planning Applications. To consider the following applications:

- a) **Application No.** [NYM/2016/0784/FL](#) **Applicant** Mr & Mrs Nicholson
Proposal Alterations and extension to domestic outbuilding to enable its use as annexe accommodation **Address** 13 High Street, Helmsley.
- b) **Application No.** [NYM/2016/0797/FL](#) **Applicant** Planning & Design Partnership Ltd.
Proposal Erection of close boarded fence/gate to enclose bin store.
Address Land adjacent Black Swan Hotel.
- c) **Application No.** [NYM/2016/0840/FL](#) **Applicant** Yorkshire Housing
Proposal Construction of parking area & footpath. **Address** land at Elm Green, Helmsley

7 Consultations. To consider a response:

- a) NALC Dependent Carers Allowance Survey (for councillors).
- b) [Minerals and Waste Joint Plan Publication](#) - whether the plan is sound and legally compliant.
- c) [Draft Public Service Ombudsman Bill](#).

8 Defibrillator on RDC's Borogate Toilets

To consider the draft Licence from RDC. Installation and annual charges are as agreed in 2014.

9 Streetlights

To note that two streetlights (one outside the school, and one on the eastern side of Elmslac Road where it meets Feversham Road) are not on the town council's current inventory and map as prepared by NYCC but are shown as town council lights on the previous town council version in use until February 2013, and to consider recognising them as belonging to the town council.

10 Newsletter

- a) To consider its distribution, its delivery arrangements or alternatives.
- b) To note that a copy of each newsletter has to be sent to the British Library.¹

¹ The Legal Deposit Libraries Act 2003

11 Cemetery

To consider a request from the Commonwealth War Graves Commission Signs Project to install a sign at the Old Cemetery indicating war graves, subject to planning permission if needed.

12 Meetings and training. To consider attendance;

- a) Helmsley Town Team in January. Date to be confirmed.
- b) RDC Ryedale Market Towns Promotion meeting in January. Date to be confirmed
- c) YLCA Ryedale Branch Meeting at RDC, Tuesday 31st January at 7:00pm.
- d) SLCC Ryedale Branch Training Day at Helmsley Recreation Ground on Sat 1 April 2017.

13 Helmsley Recreation Charity.

To consider seeking advice from the YLCA about the council's role as Sole Trustee and the options available before engaging Wellers Hedley solicitors.

14 Budget and Finance

Budget items

- a) To consider submitting a NYMNPA Community Grant application for a grant towards new litter bins in the National Park area of town.
- b) To consider replacing 2 litter bins on the Feversham Monument with litter/recycling bins for and to consider a budget, estimate £2,000.²
- c) To consider new bins, and re-siting one of those of the Feversham Monument, in the National Park area of town, to consider applying for the National Park Community Grant for up to 70% of costs, and to agree a budget, estimate £1,500 excluding a 70% grant.
- d) To consider the request from RDC towards funding the Ryedale Market Towns Promotion for 2 years at a cost of £500 per annum for 2017/2018 and 2018/2019.
- e) To note the Band D equivalent figure is £106.01 and to receive the precept calculations table.
- f) To consider the draft budget in principal in advance of agreeing it at the January meeting.

Finance

- g) To ratify the following payments discussed at the meeting on the 28th November, and authorised by Councillors Fairburn and Swift following said meeting.

Payee Name	Details	Net	VAT	Gross
NYCC	Newsletter printing	£120.00		£120.00
North York Moors National Park	Office accommodation & IT	£714.91	£24.80	£739.71
Lucy Pryor	Meeting provisions & calendar	£10.52		£10.52
Salaries	Salaries x 3	£1,703.91		£1,703.91
HMRC	PAYE/NI	£184.68		£184.68
Victoria Ellis	Mileage & Meeting expenses	£28.39		£28.39
	Total Payments	£2,762.41	£24.80	£2,787.21

- h) To agree payments and to authorise two councillors to undertake the Unity transactions.

Part Three – For Information

15 Planning: To receive decisions

None received.

16 Meetings. To receive a report.

- a) Development off Ashwood Close [NYM/2016/0678/FL](#), NYMNPA Planning Committee site visit. Councillor Swift.
- b) Town Hall Trustees 13th December 2016. Councillor Hawkins.

17 Finance, Audit and Governance

- a) To receive and note the Bank Reconciliation to the 30th November 2016.
- b) To receive and note the Running Budget to the 30th November 2016.
- c) To note the payment by Direct Debit to the NEST Pension Scheme in December.

Signed

Date

² Listed building consent may be required and the permission of RDC who bought the bins but will not replace them. It is planned to move one bin, the other is broken.