

**HELMSLEY TOWN COUNCIL**  
**Minutes of the Monthly Meeting of Helmsley Town Council**  
**held in the National Park Meeting Room on Monday 19<sup>th</sup> December 2016 at 6:30pm**

**Councillors Present** Councillors Duncombe (chairman), Fairburn, Hawkins, Marsden, Parkin, Rose and Swift.

**Also Present** District Councillor Steve Arnold, County Councillor Val Arnold (left 7:05pm), four members of the public, one member of the press (left 7.05pm), Ms V Ellis (Town Clerk) and Mrs L Pryor (Assistant Clerk)

**Part One – opening business**

**1 Apologies**

All councillors were present.

**2 Code of Conduct**

There were no declarations of Pecuniary or Non-Pecuniary interests.

**3 Public Comments**

No members of the public wished to comment.

**4 Minutes**

The minutes of the Ordinary Meeting on the 28<sup>th</sup> November 2016 were agreed and signed.

**Exchange of Information and items for next agenda**

**5 a) Chairman's Report**

**b) Documents received and sent to councillors:**

- I. RDC Chief Executive, Janet Waggott. Reply to the council about the Helmsley Town Team project. Also there will be six Town Team Officers will be in place from 1 April 2017 (part of the RDC restructure). Anotherby is also a new project.
- II. FOI request about correspondence between the council and INEOS, Cuadrilla & Third Energy in relation to the recent discussions regarding shale gas, fracking, seismic surveys etc.
- III. NYMNPA Leader grant programme.
- IV. NYMNPA Community Grant programme. Deadline for applications 28<sup>th</sup> February 2017.
- V. Councillor Rose's written report on s106 consultation event.
- VI. Keepmoat: Eligibility criteria for Extra Care Facility.
- VII. Police Report. Sign up on [North Yorkshire Community Messaging](#). Choose interests, how messages are to be received (phone, email, text message or mobile app), and area.
- VIII. YLCA White Rose Update December edition.
- IX. Libraries Deliver: Ambition for Public Libraries in England 2016-2021.

**Information given at the meeting**

A letter about the state of the listed phone kiosk at East Moors has been forwarded to the National Park Building Conservation Officers. It is not on BT's list for possible removal.

**Part Two – For Determination**

**6 Planning Applications. The council considered the following applications:**

- a) **Application No.** [NYM/2016/0784/FL](#) **Applicant** Mr & Mrs Nicholson  
**Proposal** Alterations and extension to domestic outbuilding to enable its use as annexe accommodation **Address** 13 High Street, Helmsley. **Decision** **No objection**
- b) **Application No.** [NYM/2016/0797/FL](#) **Applicant** Planning & Design Partnership Ltd.  
**Proposal** Erection of close boarded fence/gate to enclose bin store.  
**Address** Land adjacent Black Swan Hotel. **Decision** **No objection**
- c) **Application No.** [NYM/2016/0840/FL](#) **Applicant** Yorkshire Housing  
**Proposal** Construction of parking area & footpath. **Address** land at Elm Green, Helmsley  
**Decision** **No objection**

**7 Consultations. The council resolved to make the following responses:**

- a) NALC Dependent Carers Allowance Survey (for councillors). The council did not support payment for councillors.

**b) [Minerals and Waste Joint Plan Publication](#)** - whether the plan is sound and legally compliant.

**Decision** The council resolved to support the response by the South Hambleton Shale Gas Advisory Group and to submit the response prepared by Malton Town Council:

The draft joint waste and minerals plan is unsound because the section on Hydrocarbons (paras 5.93 – 5.161) is inconsistent with National Policy in that it fails to take into account Policy SP13 of the Ryedale Plan which is an adopted Statutory Plan made in accordance with the NPPF in the following respects:

1. The failure to include the Vale of Pickering and the Yorkshire Wolds under Policy M16 (b)(i) as one of the areas where hydraulic fracturing would not be permitted;
2. The scale and density of well pads proposed in regard to the SP13 policy objective of the protecting and enhancing distinctive elements of landscape character that are the result of historical and cultural influences, natural features and aesthetic qualities.

The Council therefore requests:

- a) the insertion of the words 'land shown on the Key Diagram of the Ryedale Plan as landscape of local value and Areas of high landscape value' after the words 'Areas which Protect the Historic Character and Setting of York' in Policy M16(b)(i)
- b) The modification of para 5.137 by substituting '10 well pads per 1,300 square kilometers' for 'ten well pads per 100 square miles'.

**c) [Draft Public Service Ombudsman Bill](#)** – as per the response by the National Association of Local Councils, namely:

- for the first two years of this extension, the remit of the Local Government Ombudsman should be extended to cover larger councils with an electorate size of 6,000 or more on an annual budgeted income or spend of £250K per annum (the NALC definition of a larger council);
- after two years there should be a policy review and if it is found that the extension of the LGO remit to this size of parish council has worked well, the LGO remit should be further extended to cover all sizes of parish council;

## 8 **Defibrillator on RDC's Borogate Toilets**

The council deferred a decision on the Licence from RDC until advice had been received from the YLCA. It agreed that the fees for installation and the annual charge were as quoted in 2014.

## 9 **Streetlights**

The council noted that two streetlights (one outside the school, and one on the eastern side of Elmslac Road where it meets Feversham Road) are not on the town council's current inventory and map as prepared by NYCC but are shown as town council lights on the previous town council version in use until February 2013. The council resolved to recognise them as belonging to the town council unless notified otherwise.

## 10 **Newsletter**

**a)** The council resolved to produce one Annual Report a year in autumn rather than two newsletters. A Facebook page will be set up in 2017 (to be added to the council's Action Plan) and news items will be posted on Facebook, the Noticeboard when agendas are put up and sent to the Press.

**b)** The council noted that a copy of each newsletter has to be sent to the British Library.<sup>1</sup>

## 11 **Cemetery**

The council resolved to agree to a request from the Commonwealth War Graves Commission Signs Project to install a sign at the Old Cemetery indicating war graves.

## 12 **Meetings and training. The council agreed attendees:**

**a)** Helmsley Town Team in January. Date tbc. Councillor Rose.

**b)** RDC Ryedale Market Towns Promotion meeting in January. Date tbc. Councillor Hawkins.

**c)** YLCA Ryedale Branch Meeting at RDC, Tues 31<sup>st</sup> January at 7:00pm. Councillor Duncombe and the clerk.

**d)** SLCC Ryedale Branch Training Day at Helmsley Recreation Ground on Sat 1 April 2017. The clerk and assistant clerk.

## 13 **Helmsley Recreation Charity.**

The council resolved to seek advice from the YLCA about the council's role as Sole Trustee and

<sup>1</sup> The Legal Deposit Libraries Act 2003

the options available before engaging Wellers Hedley solicitors. Councillors Duncombe and Parkin will prepare a brief to send to the clerk in the New Year for submission to the YLCA.

## 14 Budget and Finance

### Budget items

- a) The council resolved to submit a NYMNPA Community Grant application towards new litter bins in the National Park area of town.
- b) The council resolved not to replace the two of the litter bins on the Feversham Monument with litter/recycling bins.
- c) The council resolved to supply up to four additional new bins in Helmsley subject to consultation with neighbours and any permissions required. A budget of £1,000 was agreed, the balance to be met with a grant.
- d) The council resolved to defer a decision about contributing £500pa in 2017/2018 and 2018/2019 to RDC for the Ryedale Market Towns Promotion project until more is known.
- e) The council noted that the Band D equivalent figure is £106.01 for 2017/2018 and received the precept calculations table.
- f) The draft budget was discussed in advance of agreeing it at the January meeting. It was agreed to change the Town Signs heading to Town Projects with a draft budget amount of £2,000. This sum would include up to £1,000 for the new bins.

### Finance

- g) The council resolved to ratify the following payments, discussed at the meeting on the 28<sup>th</sup> November, and authorised by Councillors Fairburn and Swift following said meeting.

Payee Name	Details	Net	VAT	Gross
NYCC	Newsletter printing	£120.00		£120.00
North York Moors National Park	Office accommodation & IT	£714.91	£24.80	£739.71
Lucy Pryor	Meeting provisions & calendar	£10.52		£10.52
Salaries	Salaries x 3	£1,703.91		£1,703.91
HMRC	PAYE/NI	£184.68		£184.68
Victoria Ellis	Mileage & Meeting expenses	£28.39		£28.39
	<b>Total Payments</b>	<b>£2,762.41</b>	<b>£24.80</b>	<b>£2,787.21</b>

- h) The council agreed the following payments and authorised Councillors Marsden and Swift to undertake the Unity transactions.

Payee Name	Description	Net	Vat	Total
JRB Enterprise Ltd	Economy dog bags	£486.75	£97.35	£584.10
Victoria Ellis	Meeting expenses/portable hard drive	£47.39	£8.83	£56.22
Salaries	Staff salaries x 3	£1,621.19		£1,621.19
HMRC	PAYE/NI	£184.68		£184.68
National Employment Savings Trust	December payment	£294.81		£294.81
Unity Trust Bank	Bank charges	£18.00		£18.00
		<b>£2,652.82</b>	<b>£106.18</b>	<b>£2,759.00</b>

## Part Three – For Information

### 15 Planning: To receive decisions

None received.

### 16 Meetings.

- a) Development off Ashwood Close [NYM/2016/0678/FL](#), NYMNPA Planning Committee site visit. No report as the councillor due to attend was unable to due to illness.
- b) Town Hall Trustees 13<sup>th</sup> December 2016. Councillor Hawkins gave a verbal report.

### 17 Finance, Audit and Governance

- a) The council received and noted the Bank Reconciliation to the 30<sup>th</sup> November 2016.
- b) The council received and noted the Running Budget to the 30<sup>th</sup> November 2016.

c) The council noted the payment by Direct Debit to the NEST Pension Scheme in December.

**Signed**

**Date**