

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room on Monday 27th February 2017 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and approve reasons for absence.

2 Code of Conduct

To receive declarations of Pecuniary and Non-Pecuniary interests.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the Ordinary Meeting on the 30th January 2017, and of the Additional Meeting (Planning) on the 10th February 2017.

Exchange of Information and items for next agenda

5 a) Chairman's Report

b) Clerk's Report.

Information:

- I. RDC has agreed to extend the period of notice for the removal of the defibrillator to six months.
- Documents received and sent to councillors:**
- II. Black Swan s106 funding. A previously unknown utility supply crossing the site has been discovered. Completion of last unit may be end of February/early March.
- III. Email from resident about the planning application by Helmsley Recreation Charity Trustee (the council) to site the gym at the southern end of the field.
- IV. Emails from Helmsley in Business about the closure of the Visitor Information Point at the bookshop and possible new arrangements from Welcome to Yorkshire.
- V. Copy email from HIB to RDC about traffic wardens issuing tickets between 6pm and 6:30pm, the last half hour, in the Market Place.
- VI. Emails from Helmsley in Business and residents about the market and the lack of stalls.
- VII. Ryedale Community Transport Wheels to Work - Press Release about funding.
- VIII. [NYMNPATourismWorkshop](#) 7th March 2017
- IX. Moorsbus update.
- X. Rural Action Yorkshire Extraordinary General Meeting, Dishforth Village Hall on 14th March.

6 Mr Robin Derry, Senior Emergency Planning Officer, NYCC

Mr Derry will address the council about Emergency/Community Resilience Planning and answer questions. **Please note that this item may follow Agenda Item No. 2**

Part Two – For Determination

7 Planning Applications. To consider the following applications:

- a) Town & Country Planning Act section 257. Proposed diversion of Helmsley Footpath 24 Ashwood Close Helmsley YO62 5AW & YO62 5AP** Grid Reference SE 6115 8432
To divert a short central section of this footpath. The residential development is to extend west to abut footpath 717024 in field No.2327 and north a little way into field 2051. This brings it across the existing grass field-edge footpath in this field. Diversion proposed to take the footpath around northern edge of the development. No gates or stiles required on the new section of footpath which is proposed to run as a grass path beside a stock-proof boundary within the smaller field. The only works proposed for the new route would be waymarking.
- b) Application No. [NYM/2017/0027/FL](#) and [NYM/2017/0031/LB](#)** (listed building consent)
Applicant Mr & Mrs A Firth
Proposal installation of replacement double glazed timber Yorkshire sliding sash windows
Address 40 High Street, Helmsley
- c) Application No. [NYM/2017/0028/OHL](#)** (amended) **Applicant** Northern Powergrid
Proposal diversion of 11000 volts overhead line (approx route length 580m)
Note: distance of power lines amended, see 2nd application
Address 23 Carlton Road and east of Carlton Road, Helmsley

8 Ryedale District Council – Flood Grant Scheme

To consider setting up a Community Resilience Group, to undertake a Community Resilience Plan (NYCC template) and to apply to RDC for a grant. The scheme is also open to community groups.

9 Consultations: To consider a response

- a) National Association of Local Councils (NALC). Tree Charter Survey.
- b) NYCC. [A new proposed approach to prioritising management and maintenance of public rights of way](#) within North Yorkshire, excluding those managed for NYCC by National Parks.

10 Mapping

To consider digitising the verges and grass cutting maps at a cost of £22.022/hour by the National Park.

11 Cemetery

To consider a quote for filling in some of the holes in the cemetery, e.g. where grave surrounds have been removed, and to make it part of the grant application to the NYMNP. The rest of the application will cover the restoration of the memorials as previously agreed.

12 Policies and Helmsley Town Council Action Plan

- a) To consider requesting that the clerk update the Plan after every council meeting with any projects/grant applications etc, not routine work and tasks, which involve staff and/or councillors, so that the Plan reflects more accurately the work of the council than it does with the 6 monthly reviews.
- b) To consider adoption of the Facebook Use Policy.
- c) To consider adoption of Social Media for Councillors Policy.

13 Meetings: To consider attendance

Ryedale Five Towns Meeting on Tues 7th March at Church House, Kirkbymoorside.

14 Finance and Councillors' Audit

- a) To review the terms of reference and scope of Councillors' Audit.
- b) To review the work and effectiveness of Councillors' Audit.
- c) To consider paying £1,750 plus VAT for Helmsley Recreation Charity's heaters which are due to be awarded s106 funding of £1,750 before the receipt of the s106 funds by the National Park as the council will be able to reclaim the VAT.
- d) **Grant request:** To consider a request from Moorsbus Community Interest Company.
- e) To agree payments and to authorise two councillors to undertake the Unity transactions.

Part Three – For Information

15 Planning. To receive decisions.

None received

16 Meetings. To receive a report.

YLCA Ryedale Branch 31st Jan. Notes by the clerk circulated and information via the YLCA about NYCC Highways reporting, RDC Parish Liaison minutes and links and information pages. Minutes from YLCA to follow.

17 Finance

- a) To receive and note the Bank Reconciliation to the 31 January 2017.
- b) To receive and note the Running Budget to the 31 January 2017.
- c) To note the payment by Direct Debit to the NEST Pension Scheme in February.

Signed

Date