

**HELMSLEY TOWN COUNCIL**  
**Minutes of the Ordinary Meeting of Helmsley Town Council**  
**held in the National Park Meeting Room on Monday 31st July 2017 at 6:30pm**

**Present** Councillors Swift (Chairman), Fairburn, Hawkins, Marsden, Saggars and Parkin.  
**Also present** District Councillor S Arnold, County Councillor V Arnold, 3 members of the public,  
 Ms V Ellis (Town Clerk) and Mrs L Pryor (Asst. Clerk)

**Part One – opening business**

**1 Apologies**

Apologies were received from Councillor Duncombe and were approved.

**2 Code of Conduct**

There were no declarations under the Code of Conduct.

**3 Public Comments**

None.

**4 Minutes**

The council resolved to agree and sign the minutes of the Ordinary Meeting on the 26th June 2017.

**5 Exchange of Information and items for next agenda**

**a) Chairman's Report**

The chairman had a meeting with representatives of NYCC Highways and the Black Swan about the car park outside the Black Swan.

**b) Clerk's Report**

**Information:** Meeting of Helmsley Recreation Charity Mon 7 August 6:30pm at the Pavilion.

**Documents received and sent to councillors:**

- I. Email from GVA, property managers for NatWest, stating they would attend to the scruffy frontage of the former NatWest Bank premises in the Market Place.
  - II. Helmsley in Business July Minutes.
  - II. Helmsley in Business email about parking, weeds and Portaloo on verge on Elmslac Road.
  - V. NYMNPA Annual Report 2017.
  - V. RDC – update on work in Helmsley from Angela Jones 29<sup>th</sup> June.
  - /I. RDC – reports about problems with the footpaths being promoted around Helmsley on ifootpath.
  - II. NALC Chief Executive's Bulletins.
  - II. Ryedale Cycle Forum Meeting Tues 12 Sept at Malton and Minutes.
  - X. Email from resident about traffic speeds on Church Street and where people cross the roads.
  - X. Email from The York and North Yorkshire Play and Recreation Association. Launch due September.
- Additional Information**
- /I. Complaint about coach not being allowed to drop visitors in the Market Place (circulated).
  - II. Road Sweeper had been.
  - II. Ryedale Market Towns Promotion update received.
  - V. Helmsley Walled Garden donated plants for the town signs on A170-Sproxtton road.
  - V. Complaint about the Cleveland Way picnic area – the lack of grass cutting then long cut grass left.
  - /I. Positive comments from visitors to office and by email about the plans for not cutting the cemetery grass in the unused area providing that the area is properly managed.
  - II. NYMNPA – Ashwood Close Footpath Diversion Order confirmed.
  - II. Complaint about grass growing over the pavement on southern side of A170 Linkfoot Lane has been referred to Highways.

**Part Two – for determination**

**6 Planning Applications. To consider the following applications:**

None received.

**7 Consultations**

- a) Working Better Together: Options to improve collaboration between Fire and Police services in North Yorkshire. Councillors to respond as individuals if they wish.
- b) NYCC: Changing the way we help you dispose of hazardous waste. Councillors to respond as individuals if they wish.

- c) Minerals and Waste Joint Plan - Addendum of Proposed Changes to the Publication Draft Plan. Deadline 6<sup>th</sup> September. The response was delegated to the clerk in consultation with Councillor Parkin.

## 8 Meetings and event

### Ryedale Area Committee Election

- a) Ryedale Area Committee (RAC): The council resolved to vote for Councillor Parkin to join the Committee and authorised the clerk to complete the Declaration of Identity form and the ballot paper.

### Meetings: It was agreed that the following representatives would attend

- b) Ryedale Market Towns Promotion, 4pm Weds 13th September 2017, RDC Malton. Councillor Marsden.  
 c) Ryedale 5 Towns, 7pm Tues 12th September 2017. Community House, Malton. Councillor Parkin, possibly Councillor Saggars, and the clerk.  
 d) Invitation from The High Sheriff of North Yorkshire & Mrs Lillie Wrightson for event for Help for Heroes Phoenix House Recovery Centre, DL9 3AW. Councillor Swift.

## 9 Finance and Audit

- a) This agenda item was removed as there was a closing date on the offer.  
 b) There were no payments to be authorised.

## Part Three – For Information

### 10 Planning: To receive a decision

None.

### 11 Meetings and Training: Verbal reports were given.

- a) Town Team meeting – Tuesday 12th July. Councillors Swift and Marsden .  
 b) NYMNPA Joint Parish Forum at Hutton-le-Hole on 26<sup>th</sup> July. Councillor Swift and Parkin.  
 c) YLCA Play Area Training Seminar–Thurs 27 July at Wheldrake. Mrs L Pryor, Asst. Clerk.

## 12 Finance

- a) **Streetlight:** The council noted that streetlight LP69 at the corner of the cemetery was replaced with an LED fitting at a cost of £400 + VAT under the clerk's delegated authority. The reason was that the old bulb system had failed twice in 18 months.  
 b) The council received and noted the [Bank Reconciliation](#) to the 30th June 2017.  
 c) The council received and noted the [Running Budget](#) to the 30th June 2017.  
 d) The council noted that the NEST pension payment was paid by Direct Debit in July.  
 e) The council noted that Councillors Swift and Parkin authorised the following payments to be settled by BACS on the 26<sup>th</sup> July 2017.

Payee	Details	Net	Vat	Total
Helmsley Recreation Charity	Grant	£5,000.00		£5,000.00
Ryedale District Council	Chairman's Fund Grant	£100.00		£100.00
Allgardens Ltd	Grass Cutting 8 <sup>th</sup> Cut	£589.88	£117.97	£707.85
Allgardens Ltd	Grass Cutting 9 <sup>th</sup> Cut	£589.88	£117.97	£707.85
NYMNPA	Office accommodation, room hire, IT etc	£726.72	£24.80	£751.52
YLCA	Play Area Training Seminar	£40.00		£40.00
Keith Sanderson	Photo	£2.92	£0.58	£3.50
Streetscape Ltd	Gym Equipment for Helmsley Recreation Charity (s106 £10,000 funding)	£10,000.00	£2,000.00	£12,000.00
Salaries	Salaries x 3	£2,278.33		£2,278.33
HMRC	PAYE/NI	£472.56		£472.56
JRB Enterprises	Dog Bags for Dispensers and 1 box for Library	£484.35	£96.87	£581.22
	<b>TOTAL</b>	<b>£20,284.64</b>	<b>£2,358.19</b>	<b>£22,642.83</b>

Signed

Date