

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room on Monday 30th October 2017 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and to approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the Ordinary Meeting on the 25th September 2017.

5 Exchange of Information and items for next agenda

a) Chairman's Report

b) Clerk's Report. Information

- a. Helmsley Poppy Appeal – thank you from Helmsley organiser for the town council's donation.
- b. Resident request that grids are placed at all the places where Borough Beck goes under bridges or road. Emailed Area 4 Highways.
- c. Complaint about noise on development by sports field. Referred to National Park Planning.
- d. Helmsley Town Council Autumn Newsletter published, publicised and displayed in various locations.
- e. Complaints from residents about parking near the junction at the southern end of Carlton Road and speeding within the 30mph limit by Linkfoot Close. Referred to Highways and the Police.
- f. FOI request from Friends of the Earth requesting a schedule and copies of communication between a list of companies and bodies and the council since 1st June 2017 re licensing, appraisal (including seismic surveys), exploration and production of onshore oil and gas. None.

Documents received and sent to councillors:

- a) YLCA White Rose Update September – YLCA members only newsletter.
- b) Ryedale Market Towns Promotion Meeting Minutes 13th September.

Part Two – for determination

6 Planning Applications. To consider the following applications:

- a) Application [NYM/2017/0675/FL](#) Applicant Thomas of York Limited
Location 18 Market Place, Helmsley Proposal Resurfacing of area of tarmac and erection of 17 no. painted cast iron bollards
- b) Application [NYM/2017/0630/CU](#) Applicant Ryedale District Council
Location Cleveland Way car-park, Helmsley Proposal permanent use of existing overflow car park to allow overnight camper-van parking
- c) Application [NYM/2017/0713/FL](#) Applicant Mr K Claridge
Location Bramleys, The Courtyard, Church Street, Helmsley
Proposal insertion of additional ground floor window to rear elevation

7 Recording of meetings by the council

- a) To consider that the council no longer records meetings, with immediate effect (note, this applies only to the council, not councillors or members of the press and public).
- b) To consider deleting all existing recordings.

8 Consultation: To consider responses to:

- a) NYMNPA *Local Plan - Current Thinking* consultation. (24 Nov deadline)
- b) NYMNPA *Ryevitalise*.

9 Town Signs

To consider a request from Helmsley Recreational Charity to use the planning permission for the Town Signs.

10 Winter Maintenance

- a) To consider RDC's Winter Maintenance Schedules for 2017/2018 and the rates for treating and clearing footways.

- b) If the council wishes to continue contracting with RDC to have Priority 2 pavements gritted and cleared, to select a contract option for authorisation. Note – Priority 2 pavements are only done if the RDC staff have time after pavements designated by NYCC as their Priority 1 pavements are cleared and gritted.

11 Meetings and training

- a) To note that the clerk has been informed by a former member of the town council's Fracking Working Group that the group was dissolved without the involvement of the council at the end of 2016.

To consider appointing a representative:

- b) To liaise with Frack Fee Ryedale.
 c) To attend the Conservation & Land Management Forum 6 November– Ryevitalise Landscape Partnership Scheme at the National Park Committee Room 9:30am.
 d) To attend Ryedale Market Towns Promotion Meeting 13th December. Venue tbc.

12 Finance and Councillors' Audit

- a) To receive quotations for the restoration of 12 memorials in the Churchyard and to award the contract for 2018 subject to a successful application to the Diocese for a Faculty that is kindly being completed by the Revd. Tim Robinson.
 b) To set up a Budget Working Group to report to the November meeting for the first consideration of the 2018-2019 budget (usually Chairman and Vice Chairman).
 c) To agree payments and to authorise two councillors to undertake the Unity transactions.

Part Three – For Information

13 Planning: To receive decisions

None.

14 Meetings and Training: To receive reports

- a) YLCA Ryedale Branch 3rd October. The clerk.
 b) Helmsley Town Team Meeting in October was cancelled by RDC. (Helmsley in Business contacted RDC on 4th October about outstanding works – no reply to date).
 c) National Park Western Area Parish Forum 17th October.
 d) RDC Parish Liaison 18th October. The clerk.

15 Finance

- a) To receive and note the [Bank Reconciliation](#) to the 30th September 2017.
 b) To receive and note the [Running Budget](#) to date.
 c) To note that the NEST pension payment was paid by Direct Debit October.
 d) To note that Councillors Swift and Parkin authorised the following payments to be settled by BACS by the 26th October.

Payee	Details	Net	Vat	Total
Allgardens Ltd	Contract inflation uplift for 2017	£84.94	£16.99	£101.93
Musical Memories CIC	Grant for Helmsley room hire	£100.00		£100.00
The Fireworkers Limited	Fireworks	£1,500.00	£300.00	£1,800.00
SLCC Enterprises Limited	Staff training x 2	£60.00		£60.00
Philip Thompson Tool Hire	Hedgecutter and fuel	£18.60	£3.72	£22.32
Parish Online	Annual Fee - Mapping software	£28.00	£5.60	£33.60
Allgardens Ltd	Grass cut 13th - extra	£545.89	£109.18	£655.07
Homeworks	Miscellaneous hardware	£9.28	£1.85	£11.13
BATA (J Teasdale reimbursement)	Fuel for strimmer	£11.27	£2.25	£13.52
Salaries x 3	Staff Salaries	£2,482.49		£2,482.49
HMRC	PAYE Tax and NI	£477.06		£477.06
TOTALS		£5,317.53	£439.59	£5,757.12

Signed

Date