

**HELMSLEY TOWN COUNCIL**  
**AGENDA for the Monthly Meeting of Helmsley Town Council**  
**to be held in the National Park Meeting Room on Monday 18<sup>th</sup> December 2017 at 6:30pm**

**Part One – opening business**

**1 Apologies**

To receive apologies and to approve reasons for absence.

**2 Code of Conduct**

To receive declarations as required by the Code of Conduct.

**3 Public Comments**

To receive comments from the public for future consideration.

**4 Minutes**

To agree and sign the minutes of the Monthly Meetings on the 30/10/17 and the 27/11/17.

**5 Exchange of Information and items for next agenda**

**a) Chairman's Report**

**b) Clerk's Report. Information**

- i. Complaint about pothole in path by Arts Centre - referred to NYCC Public Rights of Way.
- ii. Complaint about quality of pavement gritting by RDC on Priority 1 pavements - referred to RDC.
- iii. [Minerals and Waste Joint Plan – Notification of Submission 28/11/17](#) to the Secretary of State for Communities and Local Government for independent examination.
- iv. NYCC Permit Scheme – replaces 'noticing' system under New Roads & Street Works Act 1991.
- v. Council copied into emails about problems caused by cars parking at phone box end of Borogate.
- vi. [NYMNP Community Grant](#) open for applications until 28<sup>th</sup> February 2018.
- vii. [NY Police Precept Consultation](#) open to 28<sup>th</sup> January 2018.
- viii. Tour de Yorkshire goes through Helmsley on Saturday 5<sup>th</sup> May 2018. Day 3 of 4.

**c) Documents received and sent to councillors**

- i. North Yorkshire Police November Newsletter.
- ii. Email from Cllr D Chapman of Kirkbymoorside Town Council to NYCC (HTC copied in), about 'how much do we protect our town centres from excessive industrial traffic?'

**Part Two – for determination**

**6 Planning Applications. To consider the following applications and a notification:**

- a) **Application** [NYM/2017/0804/FL](#) **Location** 33 Bondgate, Helmsley  
**Applicant** Dr J Naish **Proposal** Construction of replacement garden wall with steps.
- b) **Application** [NYM/2017/0824/TN](#) **Location** Helmsley BT Exchange, Carlton Road  
**Applicant** Arquiva Limited **Proposal** erection of mast with associated antennas together with siting of associated ground based equipment.
- c) **Application** [NYM/2017/0826/NM](#) **Location** Land west of Ashwood Close  
**Applicant** Keepmoat Regeneration  
**Proposal** non material amendment to planning approval NYM/2016/0678/FL to allow alterations to fenestration and rise and fall fixed gutter brackets.
- d) **Application** [NYM/2017/0839/FL](#) **Location** Beckdale House, Helmsley  
**Applicant** Mr and Mrs Harrison **Proposal** alterations and construction of single and two storey extensions following demolition of existing conservatories.
- e) **Application** [NYM/2017/0805/FL](#) **Location** Foxglove Cottage, 25 High Street  
**Applicant** Mrs Sarah Moss  
**Proposal** erection of trellis gate, trellis fence and post and wire fence.
- f) **Notification under Part 16, Schedule 2 of the Town and Country Planning (General Permitted Development)(England)(Amendment)(No2) Order 2016**  
**Application** [NYM/2017/0824/TN](#) **Location** Helmsley BT Exchange.  
**Applicant** Arquiva Ltd. **Proposal** erection of mast with associated antennas together with siting of associated ground based equipment.

**7 Consultations. To consider the following:**

- a) RDC – trial of [20 minute parking](#) in the Market Place.
- b) RDC – trial of overnight [Motorhome Parking](#) in the Cleveland Way Car Park.
- c) [NYM Local Plan Consultation](#) - Planning Policies covering Tranquillity, Remoteness and Dark Night Skies.

## 8 Cemetery Working Group

- a) To consider the draft Terms of Reference for the Cemetery Working Group.
- b) To consider requesting that a Management Plan with diagrams showing the locations of plants, wild/shrubby areas and piles of brush that are to remain/removed be produced by a specific date by the Cemetery Working Group for consideration by the council.

## 9 Meetings and training

- a) RDC Counter Terrorism Briefing Tues 30 Jan, 9.30am-1.30pm, RDC Council Chamber.
- b) To agree the meeting dates from May 2018 to April 2019.
- c) To consider holding the Annual Parish Assembly on 12/03/18 as the speaker can attend.

## 10 Streetlights

- a) To agree to convert the obsolete SOX (Low Pressure Sodium) streetlight, No. 32 South Gate to LED, estimate £450 (email NYCC 28/11/17).
- b) To consider ordering 2018-2019 upgrade work now, to start after 1 April, for streetlights on Carlton Road, 87, 88, 89 and 90, Warwick Place 72 and 73 and Helmsley Recreation Charity Car Park 96.

## 11 Finance including Visibility Splays and a Cemetery Fee.

- a) **NYCC Verges.** To consider cutting NYCC's Visibility Splays for £620.21 in 2018 as part of the council's grass cutting programme.
- b) To agree payments and to authorise two councillors to undertake the Unity transactions.
- c) To make a recommendation to the MAG Rally on what a grant (amount not known when agenda published) should be spent on.
- d) **Cemetery** *Under the Public Bodies (Admission to Meetings) Act 1960, the public & representatives of the press & broadcast media may be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.* To consider a burial fee.

## Part Three – For Information

### 12 Meetings and Training: To receive reports

None.

### 13 Finance

- a) To receive and note the [Bank Reconciliation](#) to the 30<sup>th</sup> November 2017.
- b) To receive and note the [Running Budget](#) to 30<sup>th</sup> November 2017.
- c) To note that the NEST pension payment will be paid by Direct Debit in December.
- d) To note that two Councillors authorised the following payments to be settled by BACS by the 15/11/2017.

Payee	Details	Net	Vat	Total
Allgardens	Old Cemetery groundworks	£800.00	£160.00	£960.00
K Sanderson	3 Photos	£2.83	£0.17	£3.00
V Ellis	Office supplies	£18.74	£3.75	£22.49
V Ellis	Mileage	£16.20		£16.20
Salaries x 3	Salaries x 3	£1,911.44		£1,911.44
HMRC	NI/PAYE	£413.26		£413.26
		<b>£3,162.47</b>	<b>£163.92</b>	<b>£3,326.39</b>

Signed

Date