

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room on Monday 26th March 2018 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and to approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the Monthly Meeting on the 26th February 2018.

5 Exchange of Information and items for next agenda

Clerk's Report. Information

- i. Compliment from resident about how snow was cleared all along High Street.
- ii. Complaint/concern re Ryegate not being a Priority 1 for snow clearance made to RDC by resident. Referred by RDC to NYCC for review.
- iii. Thank you email from Helmsley in Business for the Town Council grant for Christmas Lights.
- iv. Temporary road closure on Carlton Lane for one day between 1st-5th April 2018.

Part Two – for determination

6 Planning Applications. To consider the following applications:

- a) Application [NYM/2018/0109/FL](#) and [NYM/2018/0111/LB](#) Applicant Dr J Naish
Proposal Installation of 2 no. replacement timber windows to front elevation.
Location 33 Bondgate, Helmsley
- b) Application [NM/2018/0119/FL](#) Applicant The Helmsley Estate
Proposal Conversion of and lean-to extension to agricultural buildings to form 2 no. dwellings, conversion of workshop to 1 no. dwelling and construction of 1 no. dwelling following demolition of timber structures together with the provision of parking, amenity spaces, landscaping works and alterations to existing access.
Location Manor Yard, Castlegate, Helmsley
- c) Application [NYM/2018/0123/FL](#) Applicant Mr R Crossley
Proposal Erection of 'estate' railings Location 19 Linkfoot Close, Helmsley
- d) Application [NYM/2018/0131/FL](#) Applicant Mrs L Rigden Proposal Alterations and construction of ground and first floor extensions Location 1 & 2 Stonegarth, Helmsley
- e) Application [NYM/2018/0141/FL](#) Applicant Mrs P Stephenson
Proposal Construction of detached dwelling with car port and associated access, parking and amenity space Location Rear of 19 Bondgate, Helmsley
- f) Application [NYM/2018/0147/NM](#) Applicant Mr & Mrs Harrison
Proposal Non-material amendment to planning approval NYM/2017/0839/FL to change the approved glass roof to the conservatory to a flat roof and enlargement of window above
Location Beckdale House, Helmsley

7 Tour de Yorkshire – route decorating

To consider informing RDC that the town council agrees that Helmsley in Business may apply for the £300 funding for decorating the route instead of the town council.

8 Parking in Helmsley

- a) To consider setting up a Working Group to look at parking provision and enforcement within Helmsley.
- b) To consider the overnight camping concession for motorhomes in the Cleveland Way car-park following a complaint and information received from a resident.

9 Grass Cutting

To consider having an extra cut for The Limes Play Area together with the track alongside it @ £175 + VAT, and to give the Clerk delegated authority to order extra cuts in future.

10 Consultations: To consider a response

- a) Review of Local Government Ethical Standards by the Committee on Standards in Public Life.
- b) NYCC Parish survey on Vehicle Activated Speed signs or Speed Indicator Devices.

11 Meetings and Training. To consider attendance.

- a) Police Community Mapping Project – to either invite the Project Officer to attend a meeting or to appoint at least 2 councillors to meet and liaise with him.
- b) NYMNPA Western Area Parish Forum. Tues 17 April 7:15pm Cold Kirby Village Hall.
- c) Ryedale Market Towns Project Wed 25th April. Details TBA. Minutes circulated.

12 Finance

- a) **Defibrillators.** To consider accepting ownership of the Defibrillator on Borogate, and possibly the one at Helmsley Recreation Charity if legally acceptable (advice sought), and to note that they will be brought up to standard by Yorkshire Ambulance Service prior to handover but then will be council's responsibility to maintain – see letter for costs.
- b) To consider giving the Clerk delegated authority to purchase equipment for the defibrillator(s) as required as per the timetable provided or following its use.
- c) To agree payments and to authorise two councillors to undertake the Unity transactions.
- d) To consider the report of the Councillors' Audit for Nov-Dec 2017 held on 26th March 2018.

Part Three – For Information

13 Planning. To receive decisions.

- a) [17/01229/FUL](#) Old Gas Compound, Sawmill Lane, Helmsley. Mr A Richardson. Erection of extension to existing workshop and offices to provide additional storage. **Decision Approved.**
- b) [17/01230/FUL](#) Old Gas Compound, Sawmill Lane, Helmsley. Mr A Richardson. Erection of a building for use as a workshop and for storage. **Decision Approved.**

14 Meetings and Training: To receive reports

None.

15 Finance

- a) To receive and note the [Bank Reconciliation](#) to the 28th February 2018.
- b) To receive and note the [Running Budget](#) to the 28th February 2018.
- c) To note that the NEST Pension Payment was paid via Direct Debit in March.
- d) To note that two Councillors authorised the following payments to be settled by BACS by the 21st March 2018.

| Payee | Details | Net | VAT | Gross |
|---------------------------------|--|-----------------|---------------|-----------------|
| Citizens Advice Mid N Yorkshire | Grant – home visiting service | £150.00 | | £150.00 |
| Royal British Legion | Grant to secure band to play at Remembrance Day Parade | £110.00 | | £110.00 |
| Keith Sanderson | Helmsley Archive photos | £9.33 | £0.47 | £9.80 |
| Rialtas Business Solutions Ltd | Alpha Software package annual support | £116.00 | £23.20 | £139.20 |
| Allgardens | Extra soil raking at cemetery | £100.00 | £20.00 | £120.00 |
| YCLA | Training event – V Ellis | £45.00 | | £45.00 |
| V Ellis | Travel & meeting expenses | £16.72 | | £16.72 |
| Salaries | Staff salaries x 3 | £2151.06 | | £2151.06 |
| HMRC | PAYE/NI | £446.18 | | £446.18 |
| | | £3144.29 | £43.67 | £3187.96 |

Signed

Date

