

## HELMSLEY TOWN COUNCIL

### MINUTES for the Monthly Meeting of Helmsley Town Council

held in the National Park Meeting Room on Monday 26<sup>th</sup> March 2018 at 6:30pm

Present: Councillors Swift (Chairman), Duncombe, Marsden, Parkin and Saggars.

Also present: 8 members of the public, 1 member of the press, Ms A Jones (Ryedale District Council), Ms V Ellis (Town Clerk) and Mrs L Pryor (Asst. Clerk).

#### Part One – opening business

##### 1 Apologies

Apologies for absence were received and approved from Councillor Fairburn.

##### 2 Code of Conduct

Councillor Duncombe declared a Pecuniary Interest in Items 6b, 6f & 8b.

Councillors Swift and Parkin declared Non-Pecuniary Interests in Item 6.

Councillor Saggars declared a Non-Pecuniary Interest in Item 6b.

##### 3 Public Comments

A resident shared their concerns about the proposed development at Agenda Item 6b – too many units, limited local benefit, new modern materials will be highly visible from the Castle and outside development limits.

##### 4 Minutes

The minutes of the Monthly Meeting on 26<sup>th</sup> February 2018 were approved and duly signed.

##### 5 Exchange of Information and items for next agenda

###### Clerk's Report. Information

- i. Compliment from resident about how snow was cleared all along High Street.
- ii. Complaint/concern re Ryegate not being a Priority 1 for snow clearance made to RDC by resident. Referred by RDC to NYCC for review.
- iii. Thankyou email from Helmsley in Business for the Town Council grant for Christmas Lights.
- iv. Temporary road closure on Carlton Lane for one day between 1st-5th April 2018.
- v. NYCC has asked for extra consultation on the Minerals & Waste Joint Plan.
- vi. The council's applications to the NYMNP Community Grant fund were all unsuccessful.
- vii. Anonymous complaint about a house of multiple occupation in Helmsley will be referred to the relevant authorities.
- viii. NY Minerals and Waste Joint Plan examination. The inspector will accept further comments on hydrocarbons.
- ix. Apologies were received from District Councillor S Arnold, County Councillor V Arnold and RDC Community Officer J Kitching.

#### Part Two – for determination

##### 6 Planning Applications. The council considered the following applications:

###### a) Application [NYM/2018/0109/FL](#) and [NYM/2018/0111/LB](#)

**Proposal** Installation of 2 no. replacement timber windows to front elevation.

**Location** 33 Bondgate, Helmsley **Decision** No comment

**Councillor Duncombe left the room for the following item.**

###### b) Application [NYM/2018/0119/FL](#)

**Proposal** Conversion of and lean-to extension to agricultural buildings to form 2 no. dwellings, conversion of workshop to 1 no. dwelling and construction of 1 no. dwelling following demolition of timber structures together with the provision of parking, amenity spaces, landscaping works and alterations to existing access.

**Location** Manor Yard, Castlegate, Helmsley

**Decision** The council objects to this proposal on the following grounds :

- Outside the defined town development limits and within conservation area
- Density of dwellings – overdevelopment of a fairly small area
- Height of buildings not specified
- Modern rooflights visible from the Castle
- Vehicular access issues

###### c) Application [NYM/2018/0123/FL](#)

**Proposal** Erection of 'estate' railings      **Location** 19 Linkfoot Close, Helmsley  
**Decision** The council queries whether such railings would compromise the intended openness of this development

**d) Application** [NYM/2018/0131/FL](#)

**Proposal** Alterations and construction of ground and first floor extensions  
**Location** 1 & 2 Stonegarth, Helmsley      **Decision** No comment

**e) Application** [NYM/2018/0141/FL](#)

**Proposal** Construction of detached dwelling with car port and associated access, parking and amenity space      **Location** Rear of 19 Bondgate, Helmsley      **Decision** No comment

**f) Application** [NYM/2018/0147/NM](#)

**Proposal** Non-material amendment to planning approval NYM/2017/0839/FL to change the approved glass roof to the conservatory to a flat roof and enlargement of window above  
**Location** Beckdale House, Helmsley      **Decision** No comment

**7 Tour de Yorkshire – route decorating**

The council will inform RDC that the town council agrees that Helmsley in Business may apply for the £300 funding for decorating the route instead of the town council.

**8 Parking in Helmsley**

- a) A Working Group, consisting of Councillors Marsden, Parkin & Siggers, will look at parking provision and enforcement within Helmsley. The clerk will contact NYCC about the Car Parking review that may have been done by Mr James Malcolm of NYCC.
- b) To consider the overnight camping concession for motorhomes in the Cleveland Way car-park following a complaint and information received from a resident. Ms A Jones, RDC Community Team Manager informed the council at the meeting that it was still a trial and that the complaints referred to were received by RDC last year. No new complaints had been received. RDC will be undertaking a Parking Strategy.

**9 Grass Cutting**

The council ratified the cost of having an extra cut for The Limes Play Area together with the track alongside it @ £175 + VAT, and the Clerk was granted delegated authority to order extra cuts in future.

**10 Consultations: The council considered a response**

- a) Review of Local Government Ethical Standards by the Committee on Standards in Public Life. Councillor Parkin will submit an individual response.
- b) NYCC Parish survey on Vehicle Activated Speed signs or Speed Indicator Devices. Response delegated to the Clerk, in conjunction with Cllrs Marsden & Siggers.

**11 Meetings and Training. The council considered attendance**

- a) Police Community Mapping Project – the Project Officer should be invited to attend the next Parish Liaison Meeting on 13<sup>th</sup> June 2018.
- b) NYMNPA Western Area Parish Forum. Tues 17th April 7:15pm Cold Kirby Village Hall. Councillors Duncombe & Parkin.
- c) Ryedale Market Towns Project Wed 25th April. Details TBA. Councillor Parkin.
- d) Ryedale Five Towns, Community House, Wentworth St, Malton 7pm Tues 27th March. The Clerk and Councillors Swift & Siggers.

**12 Finance**

- a) **Defibrillators.** The council agreed to accept ownership of the defibrillator on Borogate together with the one at Helmsley Recreation Charity (which is legally acceptable). These devices will be brought up to standard by Yorkshire Ambulance Service prior to handover but they will then be the Town Council's responsibility to maintain – see letter for costs.
- b) The Clerk was given delegated authority to purchase equipment for the defibrillators as required in accordance with the timetable provided or following their use.
- c) There were no Unity transactions requiring authorisation.

d) The council received a satisfactory report of the Councillors' Audit for Nov-Dec 2017 held on the 26<sup>th</sup> March 2018, which was conducted by Councillors Marsden and Parkin.

**Part Three – For Information**

**13 Planning. The council received decisions.**

- a) [17/01229/FUL](#) Old Gas Compound, Sawmill Lane, Helmsley. Mr A Richardson. Erection of extension to existing workshop and offices to provide additional storage. **Decision Approved.**
- b) [17/01230/FUL](#) Old Gas Compound, Sawmill Lane, Helmsley. Mr A Richardson. Erection of a building for use as a workshop and for storage. **Decision Approved.**

**14 Meetings and Training**

SLCC (NY Branch) Training Day in Helmsley, 24<sup>th</sup> March 2018. The clerk and assistant clerk gave a verbal report.

**15 Finance**

- a) The council received and noted the [Bank Reconciliation](#) to the 28<sup>th</sup> February 2018.
- b) The council received and noted the [Running Budget](#) to the 28<sup>th</sup> February 2018.
- c) The council noted that the NEST Pension Payment was paid via Direct Debit in March.
- d) The council noted that two Councillors authorised the following payments to be settled by BACS on 26<sup>th</sup> March 2018:

Payee	Details	Net	VAT	Gross
Citizens Advice Mid N Yorkshire	Grant – home visiting service	£150.00		£150.00
Royal British Legion	Grant to secure band to play at Remembrance Day Parade	£110.00		£110.00
Keith Sanderson	Helmsley Archive photos	£9.33	£0.47	£9.80
Rialtas Business Solutions Ltd	Alpha Software package annual support	£116.00	£23.20	£139.20
Allgardens	Extra soil raking at cemetery	£100.00	£20.00	£120.00
YLCA	Training event – V Ellis	£45.00		£45.00
V Ellis	Travel & meeting expenses	£16.72		£16.72
Salaries	Staff salaries x 3	£2151.06		£2151.06
HMRC	PAYE/NI	£446.18		£446.18
		<b>£3,144.29</b>	<b>£43.67</b>	<b>£3,187.96</b>

**Signed**

**Date**