

## HELMSLEY TOWN COUNCIL

### Minutes of the Monthly Meeting of Helmsley Town Council

held in the National Park Meeting Room on Monday 30<sup>th</sup> July 2018 at 6:30pm

**Present** Councillors Swift (Chairman), Hawkins, Marsden, Parkin and Saggars.

**Also present** County Councillor Val Arnold and Ms Jane Kitching (RDC Community Officer), Ms V Ellis (Town Clerk) and Mrs L Pryor (Asst. Clerk)

#### Part One – opening business

##### 1 Apologies

Apologies were received from Councillor Duncombe and were approved.

##### 2 Code of Conduct

There were no declarations of interest.

##### 3 Public Comments

There were no public comments.

##### 4 Minutes

The council resolved to agree and sign the minutes of the Meeting on the 25<sup>th</sup> June 2018.

##### 5 Exchange of Information and items for next agenda

###### **Clerk's Report. Information**

- i. Operation Eyeball – joint initiative between NYP, RDC, NYCC and others to tackle fly-tipping.
- ii. RDC Don't be a Waster – July focus is on Environmental Crime.
- iii. RDC is trialling 2 new litter bins which compress the contents placed in them. They will replace the existing bins near the market cross and the car park machine for a one month period.
- iv. HTC Meeting Tuesday 28<sup>th</sup> August cancelled. Planning meeting will be called if necessary.
- v. NYMNP. Letter about the approval of planning permission for Manor Yard NYM/2018/0119/FL.
- vi. Complaint re unauthorised siting of tables, chairs & signage at La Trattoria referred to NYMNP.
- vii. YLCA will not be offering a Data Protection Officer service following a change to the legislation that means parish and town councils do not need to have one.
- viii. Complaints about grass overgrowing pavement on south side of Linkfoot Lane, hedging obstructing signs and pavement and knocked small 30mph sign referred to NYCC Area 4 Highways.
- ix. RDC Ryedale Local Plan Examination. The inspector has issued her Matters issues and Questions, Examination Guidance Note and Timetable for hearings, <https://www.ryedaleplan.org.uk/local-plan-sites/submission-and-forthcoming-examination>
- x. YLCA White Rose Update July 2018.
- xi. Flyer received from frackfreeunited.co.uk about the proposed changes to planning permission and procedure for fracking applications. (Councillor Parkin liaises with the local group for the council)

#### Part Two – for determination

##### 6 Planning Applications. The council considered the following applications

<b>a) Application</b>	<a href="#">NYM/2018/0408/FL</a>	<b>Location</b>	39 Bondgate, Helmsley
<b>Proposal</b>	Erection of replacement shed/summerhouse	<b>Decision</b>	No objection

##### 7 Consultations

- a) The council resolved to delegate to the the clerk in consultation with Councillors Saggars and Marsden a response to the NYMNP Local Plan (Consultation Period 30<sup>th</sup> July to 12<sup>th</sup> October).
- b) The council resolved not to respond to the Natural England: [Bye Laws on Sites of Special Scientific Interest \(SSSIs\)](#) consultation.
- c) Ryedale Five Towns and the Ryedale Local Plan. The council resolved not to be a signatory to a letter from the *Ryedale Five Towns* to Ryedale District Council requesting a change of housing policy in the adopted Ryedale Local Plan

##### 8 Traffic Speeds in Helmsley

- a) The council noted that the office is receiving calls and visits from residents concerned about traffic speeds, notably on Linkfoot Lane. The police have referred the clerk to the *Speedwatch* forms, which some residents have returned. The clerk has asked for information about the numbers of forms returned from 2016 to date and how many are required for speed checks.

- b) The council agreed to photocopy forms for members of the public and make them available at the National Park Office and elsewhere in Helmsley and asking for their return to the council by the 5<sup>th</sup> September for the council to send to *Speedwatch*.

## 9 Trees

The council noted that the clerk has had work done to the cemetery trees on dead and damaged branches overhanging the road, branches on High Street growing into the road and obstructing drivers' views, and at Riccal Wood to make the 30mph sign more visible.

## 10 Meetings and Training. The council agreed that the clerk could attend the following:

- a) YLCA Training Day for more experienced clerks at Walshford Friday 14<sup>th</sup> September, £115  
b) YLCA Conference at York Friday 28<sup>th</sup> September, £115, 10am-6pm

## 11 Finance

- a) The council resolved to open a deposit account and to set it up so that the clerk and/or assistant clerk could make transfers to the Unity Current Account.  
b) It was agreed that two councillors would authorise the following payments:

YLCA	Training Day for Experienced clerks	£115		£115
YLCA	Conference 28 September	£115		£115
Streetscape	Tunnel Net for The Limes Play Area	£4,215	£843	£5,058
	<b>TOTAL</b>	<b>£4,445</b>	<b>VAT £843</b>	<b>£5,288</b>

## 12 Clerk's Hours

The council resolved to increase the clerk's hours to 25/hours per week for Aug-Oct inc.

### Part Three – For Information

#### **Meetings and Training: To receive reports**

- 13 a) Ryedale Five Towns 3<sup>rd</sup> July. Cllrs Swift and Marsden. Minutes circulated.  
b) NYMNPJA Joint Parish Forum 17<sup>th</sup> July. Councillor Parkin and the clerk gave a verbal report.

## 14 Planning – approved applications

[18/00445/HOUSE](#) Erection of single storey extension to west elevation following demolition of existing conservatory. 2 Acres Close, Helmsley YO62 5DS.

[18/00568/HOUSE](#) Erection of a first floor rear extension. 41 Bridge Street, Helmsley

[18/00569/LBC](#) External and internal alterations to include erection of a first floor rear extension. 41 Bridge Street, Helmsley

## 15 Finance

- a) The council received and noted the [Bank Reconciliation](#) to the 30 June 2018.  
b) The council received and noted the [Running Budget](#) to the 30 June 2018.  
c) The council received the electronic version of the NALC Good Councillor's Guide to Finance and Transparency 2018 and requested some hard copied.  
d) The council noted that the NEST Pension Payment was paid via Direct Debit in July.  
e) The council noted that two Councillors authorised the following payments to be settled by BACS on the 25<sup>th</sup> July 2018.

Payee	Reason	Net	VAT	Gross
Russell Group	Nylon line & fuel mixer	£36.25	£7.25	£43.50
Homeworks (Helmsley)	Cemetery working group tools & equipment	£28.42	£5.68	£34.10
Allgardens Limited	6 <sup>th</sup> & 7 <sup>th</sup> grass cuts	£1090.00	£218.00	£1308.00
Cartridgesave.co.uk	Printer ink	£63.14	£12.63	£75.77
BATA	Petrol & ball valve float	£24.22	£4.84	£29.06
Staff salaries x 3	Salaries	£2189.70		£2189.70
HMRC	PAYE/NI	£485.84		£485.84
	<b>TOTAL</b>	<b>£3917.57</b>	<b>£248.40</b>	<b>£4165.97</b>

Signed

Date