

HELMSLEY TOWN COUNCIL
AGENDA for the Monthly Meeting of Helmsley Town Council
to be held in the National Park Meeting Room on Monday 30th July 2018 at 6:30pm

Part One – opening business

1 Apologies

To receive apologies and to approve reasons for absence.

2 Code of Conduct

To receive declarations as required by the Code of Conduct.

3 Public Comments

To receive comments from the public for future consideration.

4 Minutes

To agree and sign the minutes of the Annual Meeting on the 25th June 2018.

5 Exchange of Information and items for next agenda

Clerk's Report. Information

- i. Operation Eyeball – joint initiative between NYP, RDC, NYCC and others to tackle fly-tipping.
- ii. RDC Don't be a Waster – July focus is on Environmental Crime.
- iii. RDC is trialling 2 new litter bins which compress the contents placed in them. They will replace the existing bins near the market cross and the car park machine for a one month period.
- iv. HTC Meeting Tuesday 28th August cancelled. Planning meeting will be called if necessary.
- v. NYMNP. Letter about the approval of planning permission for Manor Yard NYM/2018/0119/FL.
- vi. Complaint re unauthorised siting of tables, chairs & signage at La Trattoria referred to NYMNP.
- vii. YLCA will not be offering a Data Protection Officer service following a change to the legislation that means parish and town councils do not need to have one.
- viii. Complaints about grass overgrowing pavement on south side of Linkfoot Lane, hedging obstructing signs and pavement and knocked small 30mph sign referred to NYCC Area 4 Highways.
- ix. RDC Ryedale Local Plan Examination. The inspector has issued her Matters issues and Questions, Examination Guidance Note and Timetable for hearings, <https://www.ryedaleplan.org.uk/local-plan-sites/submission-and-forthcoming-examination>
- x. YLCA White Rose Update July 2018.
- xi. Flyer received from frackfreeunited.co.uk about the proposed changes to planning permission and procedure for fracking applications. (Councillor Parkin liaises with the local group for the council)

Part Two – for determination

6 Planning Applications. To consider the following applications and associated matters

a) Application [NYM/2018/0408/FL](#) **Location** 39 Bondgate, Helmsley
Proposal Erection of replacement shed/summerhouse

7 Consultations

- a) To consider delegating to the clerk in consultation with 2 councillors a response to the NYMNP Local Plan (Consultation Period 30th July to 12th October).
- b) Natural England: [Bye Laws on Sites of Special Scientific Interest \(SSSIs\)](#).
- c) Ryedale Five Towns and the Ryedale Local Plan. To consider being a signatory to a letter from the *Ryedale Five Towns* to Ryedale District Council requesting a change of housing policy in the adopted Ryedale Local Plan

8 Traffic Speeds in Helmsley

- a) To note that the office is receiving calls and visits from residents concerned about traffic speeds, notably on Linkfoot Lane. The police have referred the clerk to the *Speedwatch* forms, which some residents have returned. The clerk has asked for information about the numbers of forms returned from 2016 to date and how many are required for speed checks.
- b) To consider photocopying forms for members of the public and making them available at the National Park Office and elsewhere in Helmsley and asking for their return to the council by a date to be agreed for the council to send to *Speedwatch*.

9 Trees

To note that the clerk has had work done to the cemetery trees on dead and damaged branches overhanging the road, branches on High Street growing into the road and obstructing drivers' views and at Riccal Wood to make the 30mph sign more visible.

10 Meetings and Training

- a) Following the Ryedale Five Towns Meeting, to consider signing a letter from the Towns to RDC requesting a change to the adopted Ryedale Local Plan's housing policy.
To consider attendance at the following:
- b) YLCA Training Day for more experienced clerks at Walshford Friday 14th September, £115
c) YLCA Conference at York Friday 28th September, £115, 10am-6pm

11 Finance

- a) To consider opening an interest bearing account at a bank other than Unity so that the balance over the Financial Compensation Services Scheme (currently £85k) is protected, and to set up this account so that the clerk and/or the assistant clerk can make transfers to and from it only to the Unity Current account.
b) To authorise two councillors to make the payments.

12 Clerk Hours. *The council is to decide whether to treat part of this item as exempt and, therefore, exclude the public for that part under The Public Bodies (Admissions to Meetings) Act 1960 S1.*

To receive a recommendation following a review by Staffing Working Group of the clerk's working hours.

Part Three – For Information

Meetings and Training: To receive reports

- 13 a) Ryedale Five Towns 3rd July. Cllrs Swift and Marsden. Minutes circulated.
b) NYMNP Joint Parish Forum 17th July. Councillor Parkin and the clerk.

14 Planning – approved applications

[18/00445/HOUSE](#) Erection of single storey extension to west elevation following demolition of existing conservatory. 2 Acres Close, Helmsley YO62 5DS. **Approved**
[18/00568/HOUSE](#) Erection of a first floor rear extension. 41 Bridge Street **Approved**
[18/00569/LBC](#) External and internal alterations to include erection of a first floor rear extension. 41 Bridge Street, Helmsley **Approved**

15 Finance

- a) To receive and note the [Bank Reconciliation](#) to the 30 June 2018.
b) To receive and note the [Running Budget](#) to the 30 June 2018.
c) To receive the NALC Good Councillor's Guide to Finance and Transparency 2018.
d) To note that the NEST Pension Payment was paid via Direct Debit in July.
e) To note that two Councillors authorised the following payments to be settled by BACS on the 25th July 2018.

Payee	Reason	Net	VAT	Gross
Russell Group	Nylon line & fuel mixer	£36.25	£7.25	£43.50
Homeworks (Helmsley)	Cemetery working group tools & equipment	£28.42	£5.68	£34.10
Allgardens Limited	6 th & 7 th grass cuts	£1090.00	£218.00	£1308.00
Cartridgesave.co.uk	Printer ink	£63.14	£12.63	£75.77
BATA	Petrol & ball valve float	£24.22	£4.84	£29.06
Staff salaries x 3	Salaries	£2189.70		£2189.70
HMRC	PAYE/NI	£485.84		£485.84
	TOTAL	£3917.57	£248.40	£4165.97

Signed

Date