

Volunteers Policy
Adopted August 2017 Review due 2018

Helmsley Recreation Charity's commitment to volunteers

We will:

- give you the training necessary to carry out your chosen activity as a volunteer
- fully explain what you are being asked to do
- ask of you only what you wish to do, are trained to do and are capable of doing
- support and encourage you to achieve the highest standards possible
- ensure your health, safety and welfare is fully considered for all tasks
- respect your views about the work you do
- not ask you to take any responsibility for issues which are properly that of Helmsley Recreation Charity.

Volunteers' commitment to Helmsley Recreation Charity

As a volunteer we ask you to:

- attend the training relevant to your chosen role(s)
- carry out your voluntary work to the best of your ability
- behave in a safe, responsible and professional manner whilst working as a volunteer and consider the well-being and safety of members and other users of the site.
- not behave in any way that might bring Helmsley Recreation Charity into disrepute
- maintain good relations with other volunteers, staff and the public
- respect decisions taken by staff – particularly with regard to quality of work and safe working practices
- be bound by normal professional rules of confidentiality regarding any information about other volunteers, staff or Helmsley Recreation Charity's business
- inform your Volunteer Coordinator or the Clerk to Helmsley Town Council of any medical conditions relevant to the work you do as a Volunteer
- provide two references as to your suitability as a volunteer, if required
- inform your Volunteer Coordinator or the Clerk to Helmsley Town Council (helmsleyrc@gmail.com) if your availability for volunteering changes or if you decide you no longer wish to continue as a volunteer
- Ensure appropriate insurance cover is in place and the Health and Safety Policy is adhered to.
- respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity.
- Develop an appropriate working relationship with all members, based on mutual trust and respect.
- Promote the positive aspects of the sport and use of the facilities
- Display consistently high standards of behaviour and appearance
- Encourage and guide members to accept responsibility for their own performance and behaviour.

¹ NAACL LTN 9E June 2014