

## HELMSLEY TOWN COUNCIL

### MINUTES of the Monthly Meeting of Helmsley Town Council

held in the National Park Meeting Room on Monday 17<sup>th</sup> December 2018 at 6:30pm

**Present** Councillors Swift (Chairman), Duncombe, Fairburn, Hawkins, Marsden, Parkin & Siggers

**Also present** 5 members of the public and the Town Clerk (Ms V Ellis)

#### Part One – opening business

#### 1 Apologies

All councillors were present.

#### 2 Code of Conduct

There were no declarations of interest made during this item.

#### 3 Public Comments

A member of South Hambleton Shale Gas Advisory Group addressed the council about the activities of the South Hambleton Shale Gas Advisory Group, which have included meeting parliamentary committees and the knowledge needed to make an informed reply to the government consultation, Item 7 on the agenda.

A member of Helmsley in Business addressed the council about the council's Transport Report and agreed that traffic management needed to be improved, that RDC needed to do the promised review of car parking, offered to work with the council in future and asked that the opening sentence of the report be deleted.

#### 4 Minutes

The council resolved to agree and sign the minutes of the Ordinary Meeting held on the 26<sup>th</sup> November 2018.

#### 5 Exchange of Information and items for next agenda

##### Chairman

**Councillor Marsden** Report on Community Payback Team's and Volunteer Group's work in the cemetery.

**Councillor Parkin** Helmsley Town Council's Helmsley Traffic Report has been widely circulated and is on the website and the Town Council's Facebook page.

##### Clerk's Report. Information

- i. NYCC Area 4 Highways – summary of report following items raised at recent meetings:
  - **CRN: 346792** Double yellow lines – Castle Court –inspected on 31<sup>st</sup> October, highlighted for refreshing next time contractor in area carrying out remedial works. However doing lining works at this time of year can affect how long lines last. Probably better to wait until Spring.
  - Enforcement on worn lines can be carried out if the intention of the restriction is obvious. There was a court case a few years ago where a driver went to appeal against a parking ticket as the double yellow lines on the area she parked were broken due to a utility company carrying out a reinstatement. The judge ruled against the driver stating that the intention of the lines was clear.
  - **CRN: 346788** Pottergate pothole. Highways officer visited on 31<sup>st</sup> October, reported that defect is a depression rather than pothole. Does not meet intervention levels so cannot raise order for repair.
  - **Speeding issues** – The Speed Management Protocol refers to these two speed concern requests. There has been a technical issue with the data loggers which has meant a delay getting the speeds recorded.
    - RYE1810860** A170 Linkfoot Lane near BATA garage – logged on system 21/05/2018 data to be collected.
    - RYE1810890** High Street between the junction with High Street & Cleveland Way - logged 25/06/2018 data to be collected.
  - Residents who have completed a speed concern form who require an update from North Yorkshire Police please contact the traffic bureau via email at [speedconcerns@northyorkshire.pnn.police.uk](mailto:speedconcerns@northyorkshire.pnn.police.uk)
- ii. NYMNPAs has asked RDC to cease felling trees, except for 1 small cherry, in the Cleveland Way Car Park.

- iii. YLCA White Rose November issue.
- iv. Howardian Hills Annual Report 17/18 available at the meeting.
- v. RDC sent acknowledgement and thanks for our donation to this year's Chairman's Charity Fund.
- vi. Following applications submitted in September, NYMNPA's Woodland Officer has granted permission for tree work within the Conservation Area at Foxglove Cottage, High Street and in the churchyard of All Saints (latter application submitted by the clerk in September for removal of epicormic growth on the lime trees).
- vii. Ryedale Car Parking Strategy consultation announced.
- viii. Apologies received from District Councillor S Arnold and County Councillor V Arnold
- ix. Free wi-fi to be made available in the centre of Helmsley. After grant funded set up organized by RDC, Helmsley in Business will pay the revenue costs.
- x. RDC – Warm and Well funding. Will provide central heating in Helmsley to homes near a gas supply and whose occupants meet certain criteria.
- xi. RDC. Ryedale Car Parking Strategy review.
- xii. RDC. Wi-fi in Helmsley. Helmsley in Business will meet the revenue costs.
- xiii. Apologies for not attending the meeting from the District Councillor S Arnold and County Councillor V Arnold.

## **Part Two – for determination**

### **6 Planning. The council considered the following applications:**

- a) **Application** [NYM/2018/0764/FL](#) **Location** 6 Black Swan Yard, Helmsley  
**Proposal** Construction of porch **Decision** No comment
- b) **Application** [NYM/2018/0779/CU](#) **Location** La Trattoria, 17 Market Place, Helmsley  
**Proposal** Change of use of land to outdoor seating area (Use Class A3). Retrospective  
**Decision** Objection for safety reasons. People sitting at the tables are at risk from passing traffic and reversing vehicles in the busy car park.

### **7 Consultation: The council considered the following consultation**

Ministry of Housing, Communities and Local Government: [Compulsory community pre-application consultation for shale gas development](#). The council decided that it agreed with the draft response by the South Hambleton Shale Gas Advisory Group and agreed to join with the SHSGAG who will submit the response.

### **8 S106 sports field north of Helmsley Recreation Charity Car Park**

- a) The council received pre-planning application advice from the NYMNPA on siting a Multi Use Games Area north of the car park.
- b) The council deferred a decision on whether to bury the power cables at a cost of £23,578.90 plus VAT. (see next item)
- c) The council received advice from the YLCA on reclaiming VAT as a local authority and Sole Trustee (VAT Notice 749).  
Councillor Duncombe declared an interest in Agenda Items 8a and 8b at this point.
- d) The council noted that Helmsley Estate will not be making a planning application to retain the temporary road or the parking area.
- e) The council noted that the lease for the s106 sports field has to be finalised by the 1 April 2019 and resolved that the council would not lease it from Helmsley Estate and that it would go on the agenda for Helmsley Recreational Charity.

### **9 Meetings and Training**

The council resolved to have a training session with the YLCA after the May 2019 elections.

### **10 Finance and Governance**

- a) The council resolved a dog waste bin for the northern end of the path from Warwick Place by the sports field (by the small gate near the bowling green) and a litter bin for the southern end (see plan). A Street Furniture Licence has been applied for.
- b) The council resolved to split the invoice with the Parochial Church Council passed to the council for work to trees in the Churchyard.

- c) The council resolved to draw up brief 3-year Service Level Agreements for organisations which are regularly grant-funded by Helmsley Town Council in order to give smaller organisations the ability to plan and budget, to reduce repeat applications and administration.
- d) The council resolved to accept the report of a satisfactory Councillors' Audit undertaken on the 26<sup>th</sup> November 2018 by Councillors Parkin and Swift.

### **Part Three – For Information**

#### **11 Meeting and training reports**

- a) Ryedale Market Towns Promotion 27<sup>th</sup> Nov 2018. Councillor Parkin. Notes circulated.
- b) RDC Parish Liaison 12<sup>th</sup> December 2018. The clerk.

#### **12 Finance**

- a) The council received and noted the [Bank Reconciliation](#) to the 30<sup>th</sup> November 2018.
- b) The council received and noted the [Running Budget](#) to the 30<sup>th</sup> November 2018.
- c) The council noted that the NEST Pension Payment was paid via Direct Debit in December.
- d) The council noted that two councillors authorised the following payments to be settled by BACS by the 17th December 2018:

| <b>Payee</b>       | <b>Reason</b>                           | <b>Net</b>      | <b>VAT</b>    | <b>Gross</b>    |
|--------------------|---|-----------------|---------------|-----------------|
| D W Atkinson       | Work on cemetery memorials              | £250.00         | £50.00        | £300.00         |
| Allgardens Limited | Extra grass cut at The Limes playground | £150.00         | £30.00        | £180.00         |
| Ms V Ellis         | Mileage/homeworking/meeting expenses    | £35.17          |               | £35.17          |
| Salaries           | Staff salaries x3                       | £2036.07        |               | £2036.07        |
| HMRC               | PAYE/NI                                 | £412.44         |               | £412.44         |
|                    | <b>TOTAL</b>                            | <b>£2883.68</b> | <b>£80.00</b> | <b>£2963.68</b> |

**Signed**

**Date**