

# Helmsley Town Council GRANT APPLICATION FORM

<b>Date</b>	20/01/19		
<b>Project title</b>	Helmsley Sports and Social Club Start Up		
<b>Project location</b>			
<b>Organisation name</b>	Helmsley Sports and Social Club		
<b>VAT registered (please tick)</b>	<b>YES</b>		<b>NO</b>
<b>Address</b>			
<b>Tel no</b>			
<b>Email</b>			
<b>Website</b>			

<b>Main contact name</b>	
<b>Position within organisation</b>	Chair
<b>Address</b>	
<b>Tel no</b>	
<b>Email</b>	

<b>Please provide a brief description of your project.</b>	
If you're applying for grant towards one or more elements of the project rather than the whole project please identify which elements these are.	<i>Helmsley Sports and Social Club is an unincorporated association set up to progress the take over of the sport and recreation facilities at Baxtons from HRC. We are looking for a grant for incidental set up and admin costs that we will incur during the process of registering the CIO and Ltd Company.</i>

<b>Estimated total project costs</b>	Breakdown of Project Costs:
<b>Include VAT in all your costs IF your organisation <u>cannot</u> reclaim VAT</b>	Branding £50.00
	Website £ 95.00
	Domain £9.99
	Accounts software £40.00

	Ltd Company Set Up £ 20.00 Misc £ 40.00	
	Misc £ 40.00	
	Legal advice £500	
	TOTAL PROJECT COST =	£755.00
<b>How much funding are you applying for from this Grant?</b>	AMOUNT OF GRANT REQUESTED =	£250.00
	PERCENTAGE OF TOTAL PROJECT COST =	33.00%
<b>Please provide details of the other sources of funding for your project and provide a copy of any grant offers.</b>	HSSC will be arranging fundraising events of its own over coming weeks/months.	
<b>Please outline the community benefit that will be achieved by your project.</b>	HSSC are looking to maintain and develop the facilities available at Baxtons for community use.	
<b>Please let us know how you heard about Helmsley Town Council's grants</b>		
<p><b>Please note: All successful applicants are <u>required</u> to give a brief presentation, up to three minutes long, at the next Annual Parish Assembly as a condition of being awarded a grant. The Annual Parish Assembly is usually held on a Monday evening at 6:30 pm, and it must be held between the 1 March and 1 June.</b></p> <p><b>Please sign here to accept this condition:</b></p>		
<hr/> <p><b>There is usually room on the display boards in the Committee Room to show photos and information, or photos and videos can be shown on screen if they are emailed to the clerk up to a week in advance.</b></p> <p><b>It would be appreciated if, after the completion of projects grant funded by the council, that photos and/or information are provided for the council to publish online or in the newsletter.</b></p>		
<p><b>Guidance on grants from Helmsley Town Council is on the <a href="http://www.helmsleytowncouncil.co.uk">www.helmsleytowncouncil.co.uk</a> or is available from the clerk. Payments are usually made by BACS – a form will be supplied to successful applicants.</b></p>		

<b>Estimated total project costs</b>  <b>Include VAT in all your costs</b> <b><i>IF</i> your organisation <u>cannot</u> reclaim VAT</b>	Breakdown of Project Costs:  Branding £50.00  Website £ 95.00  Domain £9.99  Accounts software £40.00  Ltd Company Set Up £ 20.00 Misc £ 40.00  Misc £ 40.00  Legal advice £500	
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Please return this Application Form and supporting information to  
 Victoria Ellis, Clerk to Helmsley Town Council, The Old Vicarage, Bondgate,  
 Helmsley, YORK YO62 5BP

By email: helmsleytc@gmail.com

*Any data you provide on this form will be held by Helmsley Town Council under the Data Protection Act 1998, and will be used only for the administration and management of Helmsley Town Council.*