

Helmsley Town Council, The Old Vicarage, Bondgate, Helmsley, York YO62 5BP

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MINOR GRANT APPLICATION FORM Part 1 – Minor Grants Budget
 (form reviewed Oct 2023 & attendance at Parish Assembly amended Sept 2023)
 Part 1 of completed applications will be published on the town council website.

[Link to Guidance on website.](#)

Organisation/Group Name¹	Helmsley Library			
Website/Social media sites.	Helmsley Community Library Facebook page			
Public contact details, if any	01609 534553			
Project title	Upgrade Bookshelves			
Project location	Helmsley Library, Helmsley			
Brief description of project	Improve children's bookcases			
What community benefit will be achieved?	Promote reading to children by displaying books on safe aesthetic bookcases.			
Links to other groups or campaigns Is the organisation working with/for or campaigning on behalf of any organisations/campaigns not mentioned above (e.g. constituted groups with own bank accounts/internet presence/membership etc)?				Yes/No. If yes, please explain.
<p style="text-align: center;">Liaison with the Town Council.</p> <p>Please would organisations/groups who receive a grant invite, via the clerk, a councillor to attend any event/meeting/stall etc. Please give as much notice as possible. Groups will still be invited to the Annual Parish Assembly and may book a few minutes for a talk if they wish but attendance is no longer a requirement for Minor Grants recipients.</p>				Councillor will be invited to visit library and staff date to be confirmed. Thank you notice placed on library notice board
Year	Helmsley Town Council Financial Year (1 April - 31 March)	Estimated total project costs, inc. VAT if it cannot be reclaimed, £	Amount of Grant requested inc. VAT if it cannot be reclaimed, £	Grant as % of total cost of project
Year 1		1000	400	40%
Year 2 ²		1000	400	40%
Year 3		1000	400	40%
	TOTAL	3000	1200	40%
Please provide details of the other sources of funding for your project and provide a copy of any grant offers.		New bookcases to make children's area more aesthetically appealing and promote reading and ensure safe and sturdy.		
How and when will the applicant publicise the town council grant?		We can publicise via Facebook and at our AGM and will also place a thank you notice on our noticeboard at the entrance.		
Grant received previously?	Yes	Amount	(£300) No grant applied for 2024/2025	

¹Non-profit making/charity/ voluntary group. Must have bank account.

² Grants agreed for 1, 2 or 3 years. Payment is usually made in May and reported to the Annual Meeting of Helmsley Town Council which must always be held in May.

